

Fees, Billing and Debt – Twixus Policies on Managing your Payments and Account.



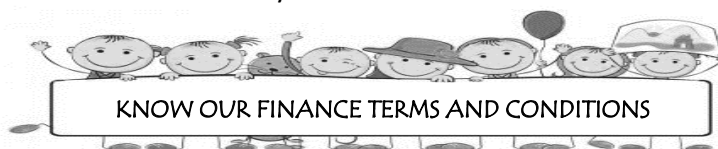
Our contract with you states -

- **All monthly charges MUST be cleared by 10th of each month.**
- Twixus calculates the session fee rate from 1st April to 31st March each year.
- Fees increase by 5% on 1st April of each year.
- Debt/Arrears are not acceptable. As a small business we cannot cover any debt or late payments. You must pay on time so that we can cover our (ever increasing) overheads.
- Twixus reserves the right to refuse service to families that do not settle by the 10th of the month and will peruse outstanding debts via legal means.
- Twixus relies on parents to pay on time and to not expect us to provide any service that cannot be paid for.
- **Children should not attend any sessions or order any food that cannot be paid for on time!**

Children with NO FUNDING

Your Fees will be based on the number of days attended in the term divided by –

- 5 months in the Summer Term
- 4 months in the Autumn Term
- 3 months in the Spring Term



Term dates for attendance are shaded in BLUE on our 'Yearly Term Time Calendar'.

A table will be issued for your child's fees at the beginning of each term or when your child joins Twixus. Fee charts can be request at any time via the main office.

Your child's rate will change for each term because the number of attendance days will be different

Children with 15 or 30 HOURS FUNDING also participating in extended childcare sessions.

Your Fees will be based on the number of days attended in the term divided by –

- 5 months in the Summer Term (13 weeks allocated)
- 4 months in the Autumn Term (14 weeks allocated)
- 3 months in the Spring Term (11 weeks allocated)

Your account will be charged for any additional hours/sessions booked or any food/extras provided after the funding has been allocated. 'Fees' will be different for each child depending on attendance and extras purchased. 'Fees' will also alter in accordance to the funded hours available and the number of attendance days that term.

A table will be issued for your child's fees at the beginning of each term or when your child joins Twixus. Fee charts can be request at any time via the main office.

Your child's funded hours are stretched over the whole term. This means that your child will attend through the school holiday as long as Twixus is open (refer to our yearly term time dates).

Term dates for attendance are shaded in BLUE on our 'Yearly Term Time Calendar'.

Children with 15 HOUR FUNDING (From 2 years – Depending on eligibility).

15 hours (ONLY) funding is for 38 weeks a year only during published term time dates. This means that your child can only attend during term times and not through the school holiday unless extra (chargeable) sessions are booked (refer to our yearly term time dates).

Your account will be charged for any additional hours/sessions booked or any food/extras provided after the funding has been allocated. 'Fees' will different for each child depending on attendance and extras purchased. 'Fees' will also alter in accordance to the funded hours available and the number of attendance days that term.

Sessions timings are **9.30am until 2.30pm** and your child will attend **three days a week.**

Term dates for attendance are shaded in GREEN on our 'Yearly Term Time Calendar'.



10th OF EACH MONTH