

Waterford Board of Selectmen Meeting  
Monday, April 12, 2021  
Zoom (Virtual Meeting)  
7:30 PM

ZOOM Link to Meeting Recording:

[https://us02web.zoom.us/rec/share/--](https://us02web.zoom.us/rec/share/--5jgFKEIMkAm_JD0TnluJ9K2gubGr128PqULOVX_QU7fiQHwG5bN2Y_BCDad_J9.lqB1V01W_WKqyRIS)

[5jgFKEIMkAm\\_JD0TnluJ9K2gubGr128PqULOVX\\_QU7fiQHwG5bN2Y\\_BCDad\\_J9.lqB1V01W\\_WKqyRIS](https://us02web.zoom.us/rec/share/--5jgFKEIMkAm_JD0TnluJ9K2gubGr128PqULOVX_QU7fiQHwG5bN2Y_BCDad_J9.lqB1V01W_WKqyRIS)

### **Meeting Minutes**

Members in Attendance: Fred Saar, William Piper and Warner Hodgdon

Others in Attendance: Jessy Pelow, Kristen Weaver, Donna Berry, Sandy Lyon, Marcia Martel, Mike Keach, Jennifer D'Agostino, Robin Migdelaney and Lisle Houghton.

Meeting Called to Order: Fred called meeting to order at 7:30 pm

Modifications of Agenda: Library Landing and Threshold and the Kalti Kiva fund were added under old business

Approval of Minutes: Bill motioned to accept the March 8th minutes. Warner seconded the motion; all were in favor.

Budget Report: Nothing new to report.

Citizen's Concerns: Marcia Gray wrote a letter to complain about an aggressive dog on Walsh Road and Hudson Road and Heather complained about dogs on the Class 4 portion of Hastings Road. Fred asked Warner if he would be the "coordinator" for dog complaints and following up with James; Warner agreed. The Selectmen agreed to purchase an animal control pole for \$110.00 to catch aggressive dogs safely.

Town Board Representatives: Kandis Barrett Library Director stated that the chimney for the library is unsafe and had an inspector look at it. To make it safe it will cost \$4,365.00; this includes a new liner for the furnace flue, clean out, and chimney repairs. Bill made the motion to spend the money on the repairs and Warner seconded it. All were in favor.

#### Highway Department

The new Truck expected to be delivered mid-May. The old truck will be used as the water truck, used as a spare, or sold.

Lisle received a complaint about a basketball hoop too close to the road near the Library on Lower Waterford Road. Jen offered to talk to the homeowner and see if they can move it back from the road when not in use.

New driveway is being installed just past Hooker's old house. Lisle will inspect and make notes on the Driveway permit, and have the selectmen approve. Fred was designated to sign for the Selectboard.

Lisle let selectmen know that the highway staff will go to four 10-hour days and someone will be working Monday thru Friday.

The new well is complete, and Lisle needs to contact a plumber to connect to the town garage.

Municipal Roads General Permit (MGRP) - Fred reviewed the status of the documentation of the 900+ road segments in Waterford and indicate the inventory would be completed in the summer. We need to do 47 segment projects by 12/31/22 to comply.

Sign Annual VTrans Financial Plan: Walter made the motion to accept the town highway Plan and Bill seconded it; all were in favor and Fred was designated to sign for the Selectboard.

### Old Business

Sandra Lyons asked when the proposed work at Riverside Cemetery will be done, and Kristen said it is on the schedule and will be completed no later than May 15<sup>th</sup>.

Joanne had requested that the fence posts on the side of the Lower Waterford cemetery be re-installed, and that the Selectboard consider white plastic fence for the front. Bill stated that he would like to consider all the Waterford cemeteries before making any decisions. Fred will arrange a Special Meeting with Kristen to discuss how to proceed with the Waterford Cemeteries.

Proposed updated costs for cemetery plots. Deferred to next month.

Personnel Policy – The Selectboard discussed having a Labor Relations attorney review the Policies. Bill made the Motion to contact an attorney and Warner seconded it, all were in favor. Fred will reach out to RCT and ask about the attorney they used.

Library landing and threshold - Warner will contact Dave Morrison to look at the landing and let them know what needs to be done, and report back to the Selectmen.

The Kalti Kiva fund has a balance of \$1,242.54 left from a construction worker that died while building Moore Dam. This money is for the Waterford school. Bill made the motion to issue a check to Waterford School for the sum of \$1,242.54 and Warner seconded it; all were in favor.

### New Business

Health Officer – Andrea was recommended as the Town Health Officer.

Timothy Baker applied to be hired as the new transfer station attendant. Warner made the motion to hire Timothy and Bill seconded the motion: all were in favor.

Dog licenses due date extension - Bill made the motion to extend the dog license due date to June 1, 2021, with the extension effective March 31, 2021. Warner seconded it; all were in favor.

Bicycle path - the Town was not awarded a grant for this project.

Local Emergency Management Plan (LEMP)– Fred briefly reviewed the 2021 LEMP; Bill made the motion to accept the plan and Warner seconded it: all were in favor.

Grant Management and Payroll Policies – Waterford received a \$10,500 grant (\$7,612.50 in grant funds and \$2,537.50 in matching funds) from DPS to apply to hazard mitigation planning. DPS has a risk management questionnaire that accompanies the grant and that asks if the Town has a Grant Management policy and Payroll Policy. Bill made the motion to approve the Grant Management Policy and Warner seconded it: all were in favor. Warner made a motion to approve the Payroll Policy and Bill seconded it; all were in favor.

Fire Regionalization Study - Fred reviewed the status of the Fire Regionalization Study being funded by a Municipal Planning Grant that St. Johnsbury and Waterford applied for. St. Johnsbury is the fiscal agenda and handles all the money and reporting. NVDA coordinated the grant application and the selection of a consultant to perform the Study. The consultant has issued a draft report that has been reviewed and commented on by all seven towns in the consortium. The consultant is making the changes identified and there will be a second review of the study report soon. After the second review of the report the next step will be a public meeting for elected

officials and the fire departments of the participating towns to review and discuss the plan. The consultants did not recommend any changes to the current deployment of firefighting resources or equipment. Waterford's share of the matching funds was \$801.00.

Waterford Hazard Mitigation Plan (HMP) – The Waterford HMP expires in April 2022 and the plan takes approximately four months to be approved by FEMA. WE will need to work on updating the plan later in the year.

The funding allocated to Waterford under ARPA is \$123,235.20. Additional information on allowable expenses will be forthcoming.

The Green Up Day coordinator needs to speak to representative from Waterford 8th Grade class to see how many will participate. The then town will donate money for their 8th grade class trip.

Mike Keach - computer for town listers needs a full-size computer with speakers, a camera, and internet access to be useful. Mike will get back to the selectmen with a proposal for cost.

Adjourn: Bill made the motion to adjourn the meeting at 9:06pm, and Warner seconded the motion; all were in favor.