

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR MEETING MINUTES
April 26, 2018 – 6:00 p.m. (Central Time)
City Hall, Diamondhead, MS 39525**

PRESENT: Chairman David Boan; Vice-Chairman John Kirschenbaum;
Secretary/Treasurer Kenny Edmonds; and Commissioner Ben Taylor.

ABSENT: Commissioner Robert Redd.

The presence of a quorum was noted and the meeting was called to order at 6:05 p.m. The public was duly notified in compliance with the District's open meeting policy.

2. Agenda.

2.1. Motion by Commissioner Kirschenbaum, second by Commissioner Edmonds to approve the agenda. Motion carried unanimously.

3. Minutes.

3.1. Motion by Commissioner Taylor, second by Commissioner Edmonds to approve the Minutes for the Regular Meeting held on April 12, 2018. Motion carried unanimously. (Attachment A).

4. General Manager's Report.

4.1. Update of Recent Events.

4.1.A. On April 14, 2018 approximately 5" of rainfall fell in a short period of time adversely affecting DWSD Sewer Basins: 27, 26, 17, 16, 13, and 10 which were inundated with storm water.

4.1.B. The CCTV/I&I Department recently completed video inspection of all sewer mains within Basin 17. That data is ready for review and discussion by the Sewer Collection System Improvement Committee.

4.2. Utility Service Study.

4.2.A. The Diamondhead Utility Expansion Study is complete and on the agenda as Item 6.2.A. for acceptance by the Board.

4.3. Miscellaneous Items.

4.3.A. Interviews for seasonal positions are currently being conducted and new hires are expected to be made prior to May 1, 2018.

4.3.B. On April 20, 2018 DWSD held the annual Emergency Preparedness Training.

4.3.C. Item 9.2 on the agenda is a motion to approve the purchase of a flail mower attachment for the mini excavator.

4.3.D. Item 9.3 on the agenda is a discussion to purchase a closed-in cab installation for the mini excavator which would allow for a safer environment while operating the equipment.

5. Public Comments. None.

6. Construction / Engineering Projects.

6.1. Lift Station Repair and Mitigation PW8429, PW11280 and PW11247.

6.1.A. Motion by Commissioner Taylor, second by Commissioner Kirschenbaum to approve Digital Engineering's Invoice# 728-1464-19 in the amount of \$14,979.02 for the time period of March 11, 2018 to April 14, 2018. Motion carried unanimously. (Attachment B).

6.1.B. Motion by Commissioner Edmonds, second by Commissioner Taylor to approve Magnolia Construction's Pay Request #7 in the amount of \$266,169.40 for the time period of March 10, 2018 to April 13, 2018. Motion carried unanimously. (Attachment C).

6.1. Utility Service Study. Update in the GM's report.

Tom Knight with Linfield Hunter & Junius presented a brief summary regarding the purpose of the study and the rationale behind the study's undertaking as well as costs for each phase of the project.

6.2.A. Motion by Commissioner Kirschenbaum, second by Commissioner Edmonds to approve Linfield Hunter & Junius Utility Service Study Final Report. Motion carried unanimously.

7. Financial.

7.1. Motion by Commissioner Edmonds, second by Commissioner Taylor to approve the Docket of Claims in the amount of \$ 30,714.99. Motion carried unanimously. (Attachment D).

7.2. Unapproved Docket of Claims. (Attachment E).

8. Old Business. None.

9. New Business / Discussion Items.

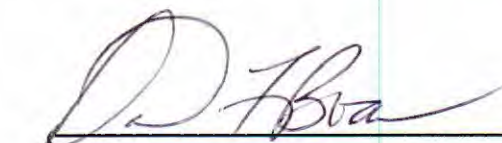
9.1. Motion by Commissioner Taylor, second by Commissioner Edmonds to approve the Diamondhead Water & Sewer District Rate & Fee Schedule with no changes. Motion carried unanimously. (Attachment F).

9.2. Motion by Commissioner Kirschenbaum, second by Commissioner Taylor to approve the purchase of 1 – 42" Flail Mower attachment (\$7,620.71) and 1 - protective cage attachment (\$900.00) for the mini excavator from Duhon Machinery for the total amount of \$8,520.71. Motion carried unanimously. (Attachment G).

9.3. Motion by Commissioner Taylor, second by Commissioner Kirschenbaum for discussion purpose's only regarding the purchase of a closed in cab to be installed on the Bobcat E45 excavator at an approximate cost of \$14,000.00. Additional quotes will be requested. No action taken.

10. Adjournment @ 6:33pm. Motion by Commissioner Taylor, second by Commissioner Edmonds. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for May 10, 2018 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.


Chairman



5/10/2018
Date