

TOWN OF LIMERICK BUDGET COMMITTEE ORDINANCE

Section 1. Establishment.

Pursuant to 30-A M.R.S.A. Section 3001, a Budget Committee is hereby established for the Town of Limerick, Maine.

Section 2. Composition, Election, Qualifications, Terms, Vacancies.

The Committee shall consist of 5 members who shall be elected and who shall be registered voters in the Town of Limerick. No head of a town department may be a member. Members shall serve for terms of three years, except that they shall continue in office until their successors are appointed. Any unfilled vacancies shall be filled with qualified individuals within 30 days by appointment of the Selectmen. Appointees will serve until the end of the elected term of the Board member they replace.

Section 3. Officers, Meetings, Quorum, Procedure.

The Committee shall annually elect a Chair, Vice-Chair and a Secretary from among its members. The Chairman shall call meetings as necessary or when so requested by a majority of members or the Municipal Officers. A quorum necessary to conduct business shall consist of at least a majority of members currently serving. The Chairman shall preside at all meetings. The Vice-Chairman shall preside in the absence of the Chairman. The Secretary shall maintain a record of all proceedings, including all correspondence of the Committee. All meetings and records shall be subject to the Maine Freedom of Access Act, A M.R.S.A. Sections 401 – 410. The Committee may adopt rules of procedure not inconsistent with this ordinance.

Section 4. Powers and duties, Authority, Recommendations, Official Cooperation.

The Committee shall have the following powers and duties:

- A. To accept testimony, review financial data and make monetary recommendations on the annual budget (Expenditures and Income) as submitted by the Elected Officials, Department Heads and Non-Municipal Agencies.
- B. To accept testimony, review financial data and make monetary recommendations on capital expenditures as submitted by Elected Officials and Department heads.
- C. To accept testimony, review financial data and make monetary recommendations regarding supplemental appropriations and expenditures and other budgetary action whenever proposed by the Elected Officials.
- D. To make such other recommendations on fiscal matters as it may from time to time deem advisable.

The Committee's authority shall be advisory only. The Committee on its own initiative may require the applicant before them to provide additional financial data if a simple majority of the Board feels it

necessary. Any monetary recommendation as well as the Budget Committee's recommendation on a matter requiring town meeting action shall be printed with the article in the warrant and on the ballot, if any, along with such other recommendations as may be included by the Selectmen or required by law. The municipal Officers shall cooperate with and provide the Committee with such information as may be reasonably necessary and available to enable it to carry out its functions under this ordinance.

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The election of the Budget Committee Members shall occur no later than August 31, 2011.

This ordinance shall supersede all previous town meeting warrant articles establishing a budget committee.

This ordinance shall become effective upon passage by the legislative body of the Town of Limerick at a duly called Special Town Meeting.

Amended November 5, 2019