



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

**EXECUTIVE BOARD (EB) MEETING MINUTES**  
**Wednesday, 4 Feb 2015, 1000-1045**

**1. Agenda**

- **January Minutes:** approved
- **Outreach and Publicity**
  - i. Young Professionals Social Event, 21 Jan 2015, Sine's Pentagon Row: Approximately 35 attendees, and two became members that evening. Positive feedback from all. Ms. Placek recommends holding quarterly. Dan Olden, Membership, will begin planning for the next event tentatively planned for April. Suggestion made to ensure membership applications and "prizes" are available.
  - ii. Info Net: Mr. Newell posted information about the Young Professionals Social Event, the Regional PDI, and January's luncheon. He solicited input from sponsoring Services for future luncheons.
  - iii. Newsletter: Mr. Kohistani has not received input for February's edition; he requested articles/news items by 5 Feb 2015 in order to publish prior to 19 February's luncheon.
  - iv. Community Service: Mr. Norris is researching USO events, i.e. movie night, karaoke, bingo. He understands there may be a cost involved and will provide information at March's EB.
- **Training and Education**
  - i. Ms. Placek presented Management Concepts proposals. The EB approved scheduling both courses. Ms. Placek will provide the dates for publication in the Newsletter, InfoNet, and the website. Current plan is to conduct the training quarterly.
  - ii. Scholarships: Ms. Donahue reported that three have been received and that the Secretary had four to deliver to her. There was some discussion about offering scholarships to current college students in order to encourage them to become ASMC members and to enter federal government service. Ms. Donahue will forward the scoring matrix to Ms. Whittemore for review as the criteria may need to be revised.
  - iii. Chapter Awards: Ms. Pouliot reported that she had received 24 award nominations. Since none were from OSD or the Army, she requested an extension to 12 Feb 2015 and requested assistance in getting the word out to those organizations. She provided information for the website and Newsletter on upcoming events: 2015 Essay Competition, 2015 Chapter Leadership, and 2015 Corporate Member Award.

○ **PDI:**

- i. Ms. Delmar reported that registration has been very successful with approximately 200 seats remaining. The mini-course registration has been closed as the maximum number of participants was reached early.
- ii. Ms. Delmar reviewed the USO donation solicitations. Based on previous reviews of the degree of funding that the USO receives as well as the percentage that goes to the function vice administrative costs, it was recommended that the Chapter’s donations continue to be provided to the local Pets for Vets. The EB concurred.

○ **Treasurer**

- i. There was some confusion about using the cashless option at the January luncheon. For the February luncheon, Mr. Whiten will ensure the link is reopened prior to the luncheon, and Ms. Kuhfahl has put the link as a favorite on the computer.

**2. Attendance:**

(X - in person / T- by telecon)

| Executive Board |                           |                        | Committees |                        |       |
|-----------------|---------------------------|------------------------|------------|------------------------|-------|
| X               | Mr. Ariane Whittemore     | President              | X          | Ms. Ann McDermott      | Audit |
| T               | Ms. Gretchen Anderson     | President-Elect        |            | Ms. Wendy Pouliot      | T&E   |
| X               | Ms. Susan Sweatt          | Secretary              |            | Mr. Edson Barbosa      | T&E   |
|                 | Ms. Raquel Kuhfahl        | Treasurer              | T          | Mr. Jeff Norris        | O&P   |
| T               | Ms. Cynthia Curry         | DoD VP                 |            | Ms. Veniceza Critton   | O&P   |
|                 | Ms.Hannah Francis         | DoD Asst Sec           | T          | Ms. Millie Thompson    | T&E   |
|                 | Ms. Cynthia Crippen-Black | Army VP                | T          | Mr. Dan Olden          | O&P   |
|                 | Ms. Dionne Bailey         | Army Asst Sec          | T          | Ms. Deb Delmar         | PDI   |
|                 | Ms. Sandra Wright         | Navy VP                |            | Mr. Ramni Abdul-Jalaal | PDI   |
|                 | Ms. Veronica Trent-Walton | Navy Asst Sec          | T          | Mr. Rocky Wilber       | O&P   |
| X               | Ms. Jane Roberts          | USMC VP                |            | Mr. Mo Kohistani       | O&P   |
| X               | Mr. Jonathan Newell       | USMC Asst Sec          | T          | Ms. Lisa Donahue       | T&E   |
|                 | SMSgt Rod Lewis           | USAF VP                | T          | Ms. Terry Placek       | T&E   |
| T               | SMSgt Kelly Wismer        | USAF Asst Sec          |            | Mr. Wayne Whiten       | O&P   |
|                 | LT Mark Sanchez           | USCG VP                |            |                        |       |
| T               | Ms. Stacy Spadafora       | USCG Asst Sec          |            |                        |       |
| T               | Ms. Deb Delmar            | Corporate/Retired VP   |            |                        |       |
| T               | Ms. Rita Finney           | Corporate/Ret Asst Sec |            |                        |       |