

# AGENDA

## Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 REGULAR BOARD MEETING

**Location:** Shelter Cove Fire Station Meeting Hall  
9126 Shelter Cove Road, Shelter Cove, California  
**Date:** February 20, 2020  
**Time:** 9:00 a.m.  
**Posted:** February 13, 2020

*We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Board's consideration of the item. The public may also directly address the Board on any item of interest to the public that is not on the Agenda during the public comment time; however, the Board generally cannot take action on an item not on the Agenda. The meeting room is wheelchair accessible. Accommodations and access to District board meetings for people with other handicaps must be requested of District staff at 707-986-7447 five (5) working days in advance of the meeting.*

*A person addressing the Board will be limited to five (5) minutes (Board Policy 5030) unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board.*

### I. CALL TO ORDER

### II. ROLL CALL

Michael Schad, President  
 Susan Fox, Vice President  
 Nanette Corley, Director  
 David Sommer, Director  
 Jack Hargrave, Director

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC COMMENT

*Any member of the public may directly address the Board of Directors on a matter of public interest not on the Agenda but which is within the jurisdiction of the Board; however, the Board generally cannot take action on an item not on the Agenda. A person addressing the Board will be limited to five (5) minutes (Board Policy 5030) unless the chairperson of the Board grants a longer period of time.*

## V. CONSENT CALENDAR

*All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar may be enacted by one motion. There will be no separate discussion of these items unless a Board member or the General Manager/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar. If a member of the public wants further discussion on any of these items, we would appreciate it if you make your request prior to the meeting.*

1. Approve the Minutes of the January 16, 2020 Regular Meeting.
2. Approve Bills for Month of January 2020: Reports regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.

## VI. CORRESPONDENCE / DISCUSSION ITEMS

*Items in this category may be discussed, and/or reports presented, but no action may be taken.*

1. Sheriff's Office Report.
2. Annual Assignment of Board Member Focus Areas.
3. Tsunami Preparedness Update.
4. Shelter Cove Road Storm Damage Repair and Hillside Power Line Reroute Update.
5. Formation of a Parks, Recreation, Greenbelt Group.
6. Policy Review.

## VII. BOARD MEMBER/STAFF REPORTS

*The indicated individuals will report to the Board about various matters involving District departments. There will be no Board discussion except to ask questions or refer matters to staff. No action will be taken unless listed on subsequent agenda.*

1. Directors' Reports/Comments.
2. Operational Status Report Re: Golf Course, Airport, Recreation, Water, Sewer, Electrical, Fire Department.

## VIII. UNFINISHED BUSINESS

## IX. ACTION ITEMS

*All Agenda Action Items for discussion and possible action by the Board of Directors.*

1. Consider Clubhouse Rental Requests.
2. Approve of Resolution 20-03: Authorizing the Purchase of Property Located at 35 Beach Road and Authorizing the General Manager to Sign all Applicable Documents.
3. Consider Nominee to Serve as Special District Representative on Local Agency Formation Commission (LAFCO).
4. Consider Policy 2230: Lactation Accommodation Policy (Second Reading).
5. Consider Adoption of Resolution 20-04: A Resolution Authorizing the Adoption of the Humboldt County Operational Area Hazard Mitigation Plan 2020 Update.
6. Approve Mandated CalPERS Unbudgeted Expense Totaling \$9,654.07.
7. Consider Adoption of Resolution 20-05: Accepting the Shelter Cove Water Tank Replacement Project as Complete and Authorizing the General Manager to Prepare and File a Notice of Completion with the Humboldt County Recorder.
8. Call for Nominations to Serve on the CSDA Board of Directors.
9. Consider Housekeeping Changes to Policy 2010 Exhibit A Table.
10. 2019/20 Second Quarter Budget Review and Adjustment.
11. Consider Pursuing New CalPERS Contract Agreement to Allow Fire Safety Category Membership.
12. Consider Adjusting Utility Installation and Capacity/Impact Fees and the Future Procedures and Timeline for Implementing Changes.

## X. OVERLOOKED ISSUES

*No actions can be taken.*

## XI. ADJOURNMENT TO CLOSED SESSION

## XII. CLOSED SESSION

1. Public Employee Performance Evaluation.

Pursuant to Government Code § 54957, the Board will meet in Closed Session regarding the General Manager's Interim Performance Evaluation.

### XIII. CLOSED SESSION REPORT

### XIV. ADJOURNMENT OF MEETING

*This notice is posted in compliance with Government Code § 54954.2. The next Regular Meeting of the Resort Improvement District No.1 Board of Directors will be held on Thursday, March 19th, 2020, in the Fire Hall Meeting Room at 9:00 AM.*