



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

**EXECUTIVE BOARD (EB) MEETING MINUTES**  
**Thursday, 8 October 2015, 1100-1100**

**1. Agenda**

- **September Minutes:** Approved

**2. Committees**

- Outreach and Publicity
  - i. Early Careerist Events-Reevaluated Basketball Game. Board would like to choose a different option.
  - ii. President Anderson noted the passing of Mr. Ernie Gregory and stated the family wished for any contributions in his honor to be directed to Wounded Warrior and/or Brain Cancer charities. Additionally she noted National (ASMC) is soliciting for stories from anyone who worked with Mr. Gregory.
- Training and Education Committee
  - i. Management Concepts-(November Registrations)  
Assessments and November Course Registrations are due October 23, 2015.

**3. Treasurer – Notified Board she (Raquel) would leave the Marine Corps. Requested to continue as Treasurer. Approved. Her term will end in June.**

- August Reports
  - i. Profit and Loss
  - ii. Balance Sheet
- 2015-2016 Budget- Updates Include:
  - i. Proposed no mini course for the mini PDI quarter.
  - ii. No Changes for Mini PDI. Eventually will need to reinstate fee for Government Employees.
  - iii. Charities -\$5,000 total
  - iv. At \$20,000 per mini course, we may need to start charging something for registrants.
  - v. Luncheons continue to operate at a loss. Please reach out to get attendance up.
  - vi. Scholarships for 2016 will be limited to 5 one year (annual) scholarships. No 4-year awards. (\$5,000)
- Pets for Vets Donation-Check still not cashed.

**4. New Business**

- Luncheon Strawman-
  - i. Discussed Head Table seating arrangements. Head table is to include honored guests such as the Speaker & his/her guests, the Corporate Member of the Month & his/her guests, the President, National President if applicable, VPs, and all other attending SESs. If necessary we should set up two VIP/Reserved tables. Having the attendance list in advance will facilitate the host to invite the honored guest to sit at the head table when they check in/ OR the host can create small place cards (preferred option.)
- October Luncheon- Agreed to Distribute Flyers for the SOME Event, for the November Luncheon, and promote the Holiday Party and Training Events.
- Holiday Party Reservation – December 15, 2015 after work. \$25, \$20 before November 5. Attendees do not have to be ASMC members. (Friends/Family)
- Community Service Events- SOME Event
- Scholarship Note- -
- Added David Norquist to the June Line of the Luncheon Strawman. (AF)
- BIO Discussion-
  - i. No Phone Numbers
  - ii. No Government Emails
  - iii. Requested a Strawman
- To keep emails from going to Junk Mail, please set up ASMC as a trusted sender in Outlook.
  - i. Personal email is recommended for ASMC.
  - ii. Firefox will allow some websites which do not work on IE.

**Attendance:**

(X - in person / T- by telecon)

Executive Board			Committees	
			Ms. Rita Finney	Corporate/Ret Asst Sec
X	Ms. Gretchen Anderson	President	Ms. Ann McDermott	Audit
	Mr. Mats Persson	President Elect	Ms. Wendy Pouliot	T&E
X	Ms. Ginger Schmid	Secretary	Mr. Edson Barbosa	T&E
T	Ms. Raquel Kuhfahl	Treasurer	Mr. Jeff Norris	O&P
	Ms. Cynthia Curry	DoD VP	Ms. Veniceza Critton	O&P
T	Ms. Hannah Francis	DoD Asst Sec	T Ms. Millie Thompson	T&E
T	Ms. Cynthia Crippen-Black	Army VP	Mr. Dan Olden	O&P
	Ms. Dionne Bailey	Army Asst Sec	T Ms. Deb Delmar	PDI
	Mr. Robin Farley	Navy VP	Mr. Ramni Abdul-Jalaal	PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec	Mr. Rocky Wilber	O&P
	Mr. Jane Roberts	USMC VP	Mr. Mo Kohistani	O&P
	Mr. Jonathan Newell	USMC Asst Sec	T Ms. Lisa Donahue	T&E
	Mr. Benjamin Yarish	USAF VP	T Ms. Terry Placek	T&E
	Mr. Michael J Harvey	USAF Asst Sec	T Mr. Wayne Whiten	O&P
	LT Mark Sanchez	USCG VP		
	LT Andy Younkle	USCG Asst Sec		
	Ms. Deb Delmar	Corporate/Retired VP		