



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**  
**Web Page: [www.Washington-ASMC.org](http://www.Washington-ASMC.org)**

***EXECUTIVE BOARD MEETING Agenda***  
**Wednesday, 07 August 2013, 1000-1130**  
 Commercial: 605-475-4700  
 Participant Pass Code: 759138#

**1. Attendance: 10:03**

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
T	Ms. Ariane L. Whittemore	President-Elect		Ms. Carol A. Campbell	Awards/Essay
T	Ms. Wendy Pouliot	Secretary		Mr. Edson Barbosa	CDFM
T	CMSgt Kevin Puryear	Treasurer	T	Mr. Jeff Norris	Community Service
T	Ms. Cynthia Curry	DoD VP	T	Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec	T	Ms. Millie Thompson	Luncheons
	Ms. Karen Fletcher	Army VP	T	Mr. Dan Olden	Membership
	Ms. Cynthia Crippen-Black	Army Asst Sec	T	Ms. Deb Delmar	Regional PDI
	Ms. Sandra Wright	Navy VP		Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	Photographer
	Ms. Jane Roberts	USMC VP		Ms. Julia A. Vigneault	Publicity
	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
	SMSgt Rod Lewis	USAF VP	T	Ms. Terry Placek	Training & Education
	SMSgt Kelly Wismer	USAF Asst Sec		Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP			
	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			
	Ms. Johnanna Sears	Corporate/Ret Asst Sec			

**2. President's Comments:**

- Mr. Bennett sends his regrets. The Chapter's membership roster has been sent to the membership committee.
- Guest Speaker for the September Luncheon will be Ms. Elizabeth A. McGrath, Deputy Chief Management Officer for the Department of Defense.

**3. Secretary and Treasurer Reports:**

- Approval of July and August minutes. Motion carried.
- CMSgt Puryear will pick up the mail today from Wendy Pouliot. He has a Friday meeting with Rick McKutchin to complete the Treasurer turnover.
- CMSgt Puryear will obtain Rick McKutchin's monthly reports covering the period from January – June 2013. He stated the audit report will be completed on time in September.

#### **4. Service VPs & Secretaries:**

- DoD:
  - Cynthia Curry mentioned Karen Fletcher is working on the ASMC Washington Chapter Holiday Social schedule for Thursday 5 Dec 5:30-8:30 at ANCC Arlington.
  - In response to the migration to DoD Enterprise Email, Cynthia Curry requested the Chapter website post an announcement to remind current members to update their email address. Deb Delmar mentioned Wayne Whitman would be able to send this announcement to members through email, with his current listing of Regional PDI attendees.
- Air Force:
  - CMSgt Puryear relayed that the August luncheon is on schedule. He will ensure the laptop is available for this luncheon and will load Ms. Rebecca L. Allen's presentation on Air Force Audit Readiness.
- Corporate:
  - Del Delmar reported on the success of the ASMC Washington Chapter's Golf Tournament back on 24 July 2013 – 161 attendees and \$8,400.00 in net proceeds. She is working on a Golf write-up for the newsletter.
  - September's luncheon is moving along as planned, Deb Delmar is working with Ms. McGrath's office.
  - Del Delmar suggested soliciting corporate table sponsorships, allowing companies to sponsor tables (full, partial, or small business) at the monthly luncheons, as a means to effectively increase participation. She will be presenting a one page write-up to the Board for consideration.

#### **5. Committee Reports:**

- Audit:
  - Mark Keeley stated the audit should go smoothly in September; CMSgt Puryear should receive the Annual Audit Engagement letter from PWC soon.
- Community Service:
  - Jeff Norris reported on the success of the Food Drive at the ASMC Washington Chapter's Golf Tournament – 211 pounds of food and \$30.00 cash donations, from appropriately 40 golf participants, were made to the Capital Area Food Bank.
  - Jeff Norris is waiting for the USO to suggest items for the care packages, before supplies are ordered. The USO project is tentatively scheduled to occur in September; he does not foresee any issues with finding volunteers.
- Luncheon:
  - Mille Thompson requested to be notified if September/October's luncheon will have more than 100 attendees. The Shelton Hotel offers another ballroom that can hold up to 250 people, but reservations for this ballroom must be made next week.
  - Shelton Hotel is clearing the days for ASMC's monthly luncheons next year.

- Membership:
  - Dan Olden provided the breakdown of Service memberships. July experienced a 2% membership increase (or 80 people); he will continue to provide monthly statistics on the Chapter's membership. Additionally, he is working with the National Office regarding the various new categories members are given when they are asked to identify their agency.
  - Dan Olden will obtain the Chapter's membership roster from Doug Bennett to provide to the Service Components, and will investigate if there is a requirement for Services to scrub this listing.
- Regional-PDI:
  - Deb Delmar reported the Regional-PDI is schedule for 13 March 2014 at Ronald Reagan.
- Training & Education:
  - Terry Placek reported the Coast Guard and PWC webinar, topic being USCG Audit Readiness is now scheduled for 28 August from 1130-1230 - with sign up information forthcoming. Next ASMC Washington-Corporate Webinar is slated for mid-October with Army G8-Oracle co-presenting on data Analytics, article draft just submitted for Summer edition.
  - Terry Placek acquired DoD's FY14 Enhanced Defense Financial Management Training (EDFMT) Course to prevent schedule conflicts with the Chapter's EDFMT schedule.

**6. Additional Items: None**

**7. Executive Board and Committee Chair changes: None**

**8. Adjournment: 10:36**