



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215
Web Page: www.Washington-ASMC.org

EXECUTIVE BOARD MEETING
Wednesday, 02 April 2014, 1000-1130
 Commercial: 605-475-4700
 Participant Pass Code: 759138#

1. Attendance: 10:02

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
T	Ms. Ariane L. Whittemore	President-Elect		Ms. Carol A. Campbell*	Awards/Essay
T	Ms. Wendy Pouliot	Secretary	T	Mr. Edson Barbosa	CDFM
T	Ms. Raquel Escribano	Treasurer	T	Mr. Jeff Norris	Community Service
T	Ms. Cynthia Curry	DoD VP		Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec	T	Ms. Millie Thompson	Luncheons
T	Ms. Karen Fletcher	Army VP	T	Mr. Dan Olden	Membership
T	Ms. Cynthia Crippen-Black	Army Asst Sec	T	Ms. Deb Delmar	Regional PDI
T	Ms. Sandra Wright	Navy VP	T	Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec	T	Mr. Rocky Wilber	Photographer
T	Ms. Jane Roberts	USMC VP		Ms. Julia A. Vigneault	Publicity
	Capt Henry Creque	USMC Asst Sec	T	Mr. David Ernest	Scholarship
T	SMSgt Rod Lewis	USAF VP	T	Ms. Terry Placek	Training & Education
	SMSgt Kelly Wismer	USAF Asst Sec		Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP			
T	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			
	Ms. Johnanna Sears	Corporate/Ret Asst Sec			

2. President's Comments:

- Mr. Bennett sends his regrets. Ms. Whittemore requested a meeting with Mr. Bennett, Ms. Del Mar, Ms. Thompson and Ms. Pouliot to address the way ahead for acquiring a luncheon venue for the months of May – August. She relayed that candidates for the President-Elect and USMC Assistant Secretary will be provided before the April luncheon.

3. Secretary and Treasurer Reports:

- Move to approve March meeting minutes. Motion carried.
- Ms. Escribano is waiting to receive the Regional PDI bill from Ms. Finney. She will be working on the 2014 Annual Budget and monthly status reports. Ms. Escribano stated that she will be cancelling the credit card since she has been unable to locate the current credit card and will be applying for a new one.
- Ms. Pouliot will be incorporating changes to the April ballot which includes adding the incoming President and President-Elect candidates. She reported Mr. Wayne Whiten will be the appointed as Webmaster for the 2014-2015 term.

4. Service VPs & Secretaries:

- Navy: Ms. Wright reported Mr. Charles E. Cook will be the guest speaker for the May luncheon. She is waiting on the luncheon topic and will provide this information once received to the appropriate parties.
- Air Force: SMSgt Lewis inquired about the audience for the National PDI; particularly funding for military members. Ms. Spadafora relayed that the Coast Guard has sent out guidance limiting the number of attendees due to budgeting constraints which included military members.
- Corporate: Ms. Deb Delmar has started the preparations for the Annual Golf Tournament scheduled for July 23, 2014. Once a new Corporate Assistant Secretary comes on board, she will be able to move forward with the Table Sponsorship proposal and recruiting sponsors. Ms. Rita Finney will be temporarily appointed as the Corporate Assistant Secretary.

5. Committee Reports:

- Audit: Mr. Keeley reported the financial statements have been signed and the tax returns filed. The financial statements will include an internal management letter addressing the internal control issues pertaining to this year's Treasurer turnover. Mr. Keeley stated that the ASMC post office box establishes residency in Virginia which impacts the organization's tax filings. Mr. Keeley is drafting the language modifying the chapter constitution to allow for a one year overlap period for the incoming Treasurer instead of the previous suggested six month overlap since the Chapter audit starts in June.
- CDFM: Mr. Barbosa reported for the month of March there were 54 new CDFM members – an increase of 54%.
- Community Service: Mr. Norris reported two upcoming community service events. The first event will be beautifying the C&O Canal National Historic Park from 9:00 a.m. to noon on Friday May 2, 2014. The second event will be a Community Service Home Improvement Project from 10:00 a.m. to 2:00 p.m. on Saturday June 2, 2014.
- Luncheon: Ms. Thompson inquired if the April guest speaker will need to use PowerPoint and requested to be notified by the end of the week to make arrangements with Hyatt.
- Membership: Mr. Olden is waiting for the April membership listing to perform the comparison in membership changes from the previous month. He stated that he has received several inquiries pertaining to membership transfers.
- Regional-PDI: Ms. Delmar stated May is the final accounting close-out for the Regional PDI.
- Scholarship: Mr. Ernest reported ten scholarships will be awarded; three individuals will receive an annual \$1,000 scholarship for four years; seven individuals will receive a one-time \$1,000 scholarship. He stated the scholarship winners along with their two guests (parents/guardians) receive a free lunch at the June luncheon.

- Training: Ms. Placek stated that she has completed filling out her portion for the Chapter competition. She reported there was a section that required CDFM chair inputs and will forward the link to Mr. Barbosa so he can complete that section.

6. Additional Items: None

7. Executive Board and Committee Chair changes: None

8. Adjournment: 10:52