

**DIAMONDHEAD WATER AND SEWER DISTRICT
AGENDA FOR NOVEMBER 30, 2017 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Secretary/Treasurer David Boan, Commissioner Dick Nolan, Commissioner John Kirshenbaum , Commissioner Kenny Edmonds and Commissioner Robert Redd.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; David Carden, GM Select; Comptroller, Toni Wilson; Director of Operations, Joe Higginbotham and Nancy Depreo, Seymour Engineering.
4. **Approve Agenda.**
5. **Public Comments.**
 Sherri Baker, Coast Benefit Professionals
6. **GM Select's Report**
7. **Minutes.**
 - 7.1. Motion to approve the Minutes for the Special Meeting held on November 7, 2017.
 - 7.2. Motion to approve the Minutes for the Regular Meeting held on November 9, 2017.
8. **Construction Projects.**
 - 8.1. **WWTP Construction Project.** Update in the GM Select's Report.
 - 8.1. A. Motion to approve Invoice No.25 from Volkert Inc. for special services in the amount of \$7,442.50 for time period October 14, 2017 to November 10, 2017.
 - 8.2. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247.
 Update on GM's Select's Report.
 - 8.2.A. Motion to approve Pay Request No.14 from Digital Engineering for special services in the amount of \$15,496.76 for the period of October 15, 2017 to November 18, 2017.
 - 8.2.B. Motion to approve Pay Request No. 2 from Magnolia Construction Company, LLC. in the amount of \$231,711.32 for the period of October 14, 2017 to November 10, 2017.
 - 8.2.C. Bruce Newton, PE, Digital Engineering, Project Update

8.3. Utility Service Study - Update in the GM Select's Report.

9. Financial Motions.

- 9.1. Motion to approve the Docket of Claims. *ITEM 9.1.*
Unapproved Docket of Claims. *ITEM 9.1.A.*
(Approved by Board Motions on this agenda)

10. Old Business.

- 10.1. Motion to approve the current Rates and Fees schedule dated October 1, 2016 for the 2017-2018 Fiscal year.

11. New Business / Discussion Item.

- 11.1. Discussion Item – Discussion of 2018 Employee Health Insurance Proposal

- 11.2. Motion to spread upon the minutes Resolution 2018-007 passed by the City of Diamondhead to appoint Robert Redd, as a Commissioner to the Diamondhead Water and Sewer District with term expiring September 28, 2019.

- 11.3. Election of Officers - Motion to appoint Chairman, Vice Chairman and Secretary/Treasurer for the 2017-2018 Fiscal Year.

- 11.4. Discussion / Possible action. SCADA software update and installation low quote from Revere in the amount of \$21,812.00.

- 11.5. Organizational Chart, effective 01-01-2018.

12. Executive Session.

13. Next meeting.

- The next meeting of the Board of Commissioners is scheduled for December 14, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

14. Adjournment.