



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

Please note this meeting is for 30 minutes and any decisions will be taken to Full Council Meeting

30th November 2022

To all committee members

You are summoned to attend a  
**Allotment Committee Meeting**  
on Thursday 8th December 2022 at 6.00 pm,  
at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

*Committee Members: Cllr S Daly, Cllr P Sultana, Cllr M Brain, Cllr M Frampton (chair)  
Co-op J Edwards*

*Paula Coyle*

Paula Coyle  
Clerk to Kingshurst Parish Council  
**Agenda**

1. 1.1	<b>Welcome and Housekeeping</b> General housekeeping.
2.	<b>To receive apologies.</b>
3.	<b>To receive members' declarations of disclosable (pecuniary and other) interests.</b>
4.	<b>To approve the Minutes of the last Allotment Committee Meeting held on 16<sup>th</sup> October 2022</b>
5.	Vice Chair to be elected

<b>6.</b>	<b>Items for consideration at Committee Meeting</b>
<b>6.1</b>	Allocated plots.
<b>6.2</b>	Clearance of end plot and the side perimeter. Contractor to start week commencing December 4th
<b>6.3</b>	Quotes have been received for removal of trees from the community garden, need to agree contract and date to start.
<b>6.4</b>	Agreed at Full Council 29/09/22,the installation of toilet facilities,at the community garden. Need to agree on a working party to facilitate this project.
<b>6.5</b>	Budget 23/24 - provisionally allocated budget
<b>6.6</b>	Discuss a working party to carry out allotment inspections.
<b>7</b>	<b>Draft Allotment Terms and conditions “Guidelines” Document.</b>
<b>7.1.</b>	To arrange plot holders' meeting. To finalise, Draft Terms and conditions.
<b>7.2.</b>	Livestock, To consider a request that has been submitted to keep hens on an allotment plot.
<b>8.</b>	<b>Community garden:</b>
<b>8.1</b>	To receive a report from Cllr Frampton
<b>8.2</b>	Applying for Grants
<b>9.</b>	<b>Public Participation</b> To adjourn to allow public participation for 10 minutes. Residents are requested to give their views and question the Allotment committee on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Committee meeting itself .
<b>10.</b>	<b>Date of the Next Meeting:</b> Thursday 9 <sup>th</sup> February 2023, 6.00 pm at the Seeds of Hope, Overgreen Drive