



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215
Web Page: www.Washington-ASMC.org

EXECUTIVE BOARD MEETING
Wednesday, 04 June 2014, 1000-1130
 Commercial: 605-475-4700
 Participant Pass Code: 759138#

1. Attendance: 10:02

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
	Ms. Ariane L. Whittemore	President-Elect		Ms. Carol A. Campbell*	Awards/Essay
T	Ms. Wendy Pouliot	Secretary		Mr. Edson Barbosa	CDFM
	Ms. Raquel Escribano	Treasurer		Mr. Jeff Norris	Community Service
T	Ms. Cynthia Curry	DoD VP	T	Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec		Ms. Millie Thompson	Luncheons
	Ms. Karen Fletcher	Army VP	T	Mr. Dan Olden	Membership
T	Ms. Cynthia Crippen-Black	Army Asst Sec	T	Ms. Deb Delmar	Regional PDI
	Ms. Sandra Wright	Navy VP	T	Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	Photographer
	Ms. Jane Roberts	USMC VP	T	Ms. Julia A. Vigneault	Publicity
	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
T	SMSgt Rod Lewis	USAF VP	T	Ms. Terry Placek	Training & Education
T	SMSgt Kelly Wismer	USAF Asst Sec	T	Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP		Ms. Susan Sweatt	Incoming Secretary
T	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			
T	Ms. Rita Finney	Corporate/Ret Asst Sec			

2. President's Comments: Mr. Bennett sends his regrets.

3. Secretary and Treasurer Reports:

- o Move to approve May meeting minutes. Motion carried.
- o Ms. Pouliot announced that Mr. Jay Lane was selected as the 2014 ASMC Washington Chapter Distinguished Service Award. The order for the award has been placed and will be ready in three days. Ms. Pouliot will contact Mr. Lane to ensure his availability for the presentation at the June luncheon.

4. Service VPs & Secretaries:

- DoD: Ms. Curry suggested that a donation be made to Pets for Vets in lieu of the missing Washington Chapter Basket at the National PDI for the Silent Auction. Ms. Pouliot will follow-up with the Silent PDI chair to find out why the Washington Basket was missing. Motion made to donate \$2,500.00 to Pets for Vets. Motion carried.

- Army: Ms. Crippen-Black will follow-up with Ms. Fletcher to confirm if the Army-Navy Club was reserved for the 2014 Holiday Social in December and if a deposit has been placed.
- Air Force: SMSgt Lewis is working on finalizing the agenda for the June luncheon – start time beginning at 11:15 A.M. and adjourning at 1:15 P.M.. He will send the finalized agenda to Mr. Ackley to post on the website.
- Coast Guard: Ms. Spadafora mentioned that the Coast Guard sent 40 individuals instead of the original projection of 170 individuals to the Regional PDI. She stated that those that could not attend the National PDI can earn CPE/CEU by reviewing the briefings on the ASMC National website.
- Corporate: Ms. Deb Delmar mentioned that the August luncheon will have a panel from National. She is working with Mr. Runnels and will coordinate with Ms. Thompson regarding the upcoming panel.
 - Ms. Finney reported that 40 individuals have signed up for the golf tourney at Ft Belvoir on 23 July. She requested the golf flyers be downloaded and placed around the office. Ms. Finney stated that volunteers are needed to help with the golf tourney.

5. Committee Reports:

- Audit: Mr. Keeley reported the tax returns have been filed. He is working on drafting an engagement letter for the auditors. He is working with Ms. Whittemore and Ms. Escribano in drafting the qualifications needed for Treasurer.
- Community Service: Mr. Norris is coordinating the food and cash drive for the Capital Area Food Bank to be held at the ASMC/AGA golf tournament in July - the flyer has been submitted to the event coordinators, communications, and webmaster. He is working on rescheduling the community service events that were cancelled by the organizations we had coordinate with and does not expect to hold such events until the fall.
- Competition: Ms. Critton stated that at least one newsletter needs to be published a quarter to maintain our five-star rating. The Chapter will need to have a June newsletter published to meet the five-star requirement this quarter.
- Membership: Mr. Olden report the changes to the Chapter's monthly membership later this month.
- Publicity: Ms. Vigneault will be able to publish the April, May, and June newsletters after she receives the President's message for these months. Ms. Pouliot will follow-up with Mr. Bennett on his President's message for these newsletters. Ms. Vigneault asked if the Corporate member spotlight would still be a section in the Chapter's newsletter since the participation has been lagging. Ms. Delmar stated with Ms. Finney on-board, they would be working on finding a Corporate member to spotlight for next month's article.

- Scholarship: Mr. Ernest reported that 9 scholarship winners and their parents will attend the June Luncheon. There is one scholarship winner who has not confirmed their attendance. He has asked this individual to confirm whether they will or will not attend no later than noon this Friday. He will provide Ms. Thompson the final head count by COB Friday, June 6th. Mr. Ackley and Ms. Vigneault request the listing of scholarship winners so these individuals can be recognized on the website and in the June newsletter.
- Training: Ms. Placek is seeking volunteers to write an article about their experience at the National PDI to be published in the Summer issue of Armed Forces Comptroller.
- Webmaster: Mr. Ackley mentioned the Webmaster email he sent to the Board members requesting information for the website. He asked that the requested information be sent to him and Mr. Whitten. He stated that the transfer of duties have started and will take some time as Mr. Whitten assumes Webmaster duties. Mr. Ackley inquired if the Board will have a list of guest speakers schedule for the entire 2014-2015 term to be posted on the website. The Board will be able to provide a list of guest speaker up till December 2014 at this time.

6. Additional Items: None

7. Executive Board and Committee Chair changes: None

8. Adjournment: 10:30