



THE PARALEGAL ASSOCIATION OF NEW JERSEY, INC. ("PANJ")

P.O. BOX 142
CALDWELL, NEW JERSEY 07006

Membership@NJPara.org

www.NJPara.org

APPLICATION FOR MEMBERSHIP: Please print, complete and return to the above address.

Name: _____

Address: _____

Phone Number: _____ County of Residence: _____

Email: _____

Please note, PANJ has gone **green**. All notice of meetings, events and membership renewal are sent by email. Please add PANJ to your email address book. A valid email address is also necessary for PANJ's Forum www.NJPara.FreeForums.net to access the discounted event attendance fee, Job Bank and the newsletter, *Perspective*.

Employer: _____

Employer's Phone Number: _____

Employer's Address _____

Area(s) of Specialization: _____

TYPE OF MEMBERSHIP: Regular \$50____ Associate \$30____ Student \$30**____ Sustaining \$75_____

EDUCATION: PLEASE SPECIFY INSTITUTION, DEGREE/CERTIFICATION AND YEAR:

Paralegal Program: _____

Undergraduate: _____

Graduate: _____

Other: _____

****For Students: Anticipated year of completion of paralegal program: _____**

Payment may be made by check or credit card. Credit card payments can be processed online through PayPal upon notification of acceptance of the membership application. You do not need to be a registered user of PayPal to have your credit card payment processed online.

EMPLOYMENT: PLEASE LIST ALL EMPLOYERS DURING THE PAST FIVE YEARS INCLUDING EMPLOYER'S ADDRESS, TITLE/POSITION AND DATES OF EMPLOYMENT:

COMMITTEES - PANJ ENCOURAGES MEMBERS TO PARTICIPATE ACTIVELY IN COMMITTEE WORK. THEREFORE, PLEASE INDICATE YOUR INTEREST:

- | | |
|---|---|
| <input type="checkbox"/> Ethics | <input type="checkbox"/> Professional Development |
| <input type="checkbox"/> Program Planning | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Membership | <input type="checkbox"/> Job Bank |
| <input type="checkbox"/> Newsletter | <input type="checkbox"/> Social Media |

AFFILIATIONS: PANJ is an affiliated association of the National Association of Legal Assistants ("NALA"). Each member of PANJ is bound by NALA's Code of Ethics and Professional Responsibilities in addition to any code adopted by PANJ. Violations of the NALA Code or any code adopted by PANJ shall be grounds for immediate dismissal from membership. As part of the affiliate agreement, PANJ is required to provide its membership roster to NALA. NALA uses the roster to send mailings and emails providing announcements of NALA's CLE events or other information that may be of interest to paralegals. NALA is prohibited from releasing the mailing list to any third parties. If you wish to opt out of NALA's mailings and emails, instructions will be provided at the time of membership acceptance to PANJ.

MEMBERSHIP REQUIREMENTS:

REGULAR MEMBERSHIP - Regular membership is available to individuals employed as Paralegals/Legal Assistants at the time of application and who satisfy any of the following:

1. Successful completion of the Certified Legal Assistant (CLA) examination offered by the National Association of Legal Assistants (NALA); or
2. Graduation from an American Bar Association (ABA) approved program of study for Paralegals/Legal Assistants; or
3. Graduation from a course of study for Paralegals/Legal Assistants which is institutionally accredited but not ABA approved and which requires not less than the equivalent of 60 semester hours (900 clock hours) of classroom study of which at least 15 semester hours (225 clock hours) are substantive legal courses; or
4. Graduation from a course of study for Paralegals/Legal Assistants other than those set forth in (2) and (3) above, which is in substantial compliance with ABA guidelines, plus not less than six months of in-house training as a Paralegal/Legal Assistant; or
5. A Baccalaureate Degree plus not less than six months of in-house training as a Paralegal/Legal Assistant; or
6. A minimum of three years of law related experience under the supervision of an attorney including at least six months of in-house training as a Paralegal/Legal Assistant; or
7. Three years of in-house training as a Paralegal/Legal Assistant.

Please note Regular membership requirements must be validated by submission of appropriate documentation and attorney attestation at the time of application.

Regular members have voting privileges in PANJ.

ASSOCIATE MEMBERSHIP - Associate membership is available to individuals who satisfy any of the following at the time of application:

1. Individuals holding a Paralegal Certificate and/or recent graduates of a paralegal program (within 1-3 years) who do not meet the requirements of Regular Membership set forth above; or
2. Individuals qualified for Regular membership but who are not employed as a Paralegal/Legal Assistant.

Please note Associate membership requirements must be validated by submission of appropriate documentation and employment attestation at the time of application.

Associate members do not have voting privileges in PANJ.

STUDENT MEMBERSHIP - Student membership is available to students enrolled in paralegal education programs at the time of application.

Please note Student membership requirements must be validated by school attestation. A school attestation is required at time of renewal to verify student status. When a student member obtains employment as a Paralegal/Legal Assistant and fulfills any of the other requirements of Regular or Associate membership, the member shall notify the Membership Committee. The member shall then be eligible for Regular or Associate membership after completion of a new membership application, including attorney attestation and payment of the appropriate dues.

Student members do not have voting privileges in PANJ.

SUSTAINING MEMBERSHIP - Sustaining membership is available to all law firms, corporations, agencies, business entities and individuals interested in supporting the goals and objectives of PANJ. Sustaining members do not have voting privileges in PANJ.

MEMBERSHIP ATTESTATION

REGULAR MEMBERSHIP - ATTORNEY EMPLOYER ATTESTATION: I hereby attest that the applicant is employed by me as a Paralegal/Legal Assistant and meets the qualifications for Regular Membership.

Signature of Attorney/Employer

Date

ASSOCIATE MEMBERSHIP- EMPLOYER ATTESTATION: I hereby attest that the applicant is employed by me and meets the qualifications for Associate Membership.

Signature of Employer

Date

ASSOCIATE MEMBERSHIP-UNEMPLOYED: I hereby attest that I am not presently employed as a Paralegal/Legal Assistant and meet the qualifications for Associate Membership.

Signature of Applicant

Date

STUDENT MEMBERSHIP- SCHOOL ATTESTATION: I hereby attest that the applicant is currently enrolled in a Paralegal/Legal Assistant course or recently graduated from this school and meets the qualifications for Student Membership.

Instructor's signature

Instructor's name

School

Date

APPLICANT SIGNATURE

Date

While PANJ does not discriminate on the basis of gender, race, color, age, religion, creed, national origin, ancestry, disability, gender identity, gender expression and/or sexual orientation, PANJ does reserve the right to refuse membership.

PHOTOGRAPH RELEASE

I hereby grant the Paralegal Association of New Jersey, Inc. my permission and the right to use, edit, copy, publish, distribute and/or display my photograph/image for printed and/or digital promotional and/or marketing purposes, which may include, but not be limited to, use in the quarterly newsletter, *Perspective*, brochures, the Association's website and/or other related publications. I agree to indemnify and hold the Paralegal Association of New Jersey, Inc, its officers and agents harmless against any possible liability resulting from the use of said photographs/images. I also agree to release and forever discharge the Paralegal Association of New Jersey, Inc. and its officers and agents from any claims, demands and causes of action whatsoever in connection with the use of such photographs/images. I waive any right to royalties or other compensation arising out or, or related to, the use of the photograph/image. This Release is perpetual regardless of my membership status with the Association.

I am at least 18 years of age and competent. I have read this Photograph Release and fully understand its contents.

Signature _____

Date _____

Note: Please allow 4-6 weeks for application to be processed

(Rev 6/19)