

# MINUTES

## RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS REGULAR BOARD MEETING March 19<sup>th</sup>, 2020

### I. CALL TO ORDER

**President Michael Schad called the meeting to order at 9:00 a.m.**

### II. ROLL CALL

Michael Schad, President	<b>Present</b>
Susan Fox, Vice President	<b>Present - Teleconference</b>
Nanette Corley, Director	<b>Present - Teleconference</b>
David Sommer, Director	<b>Present - Teleconference</b>
Jack Hargrave, Director	<b>Present</b>

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC COMMENT

**None.**

### VI. CONSENT CALENDAR

1. Approve Minutes of the February 20<sup>th</sup>, 2020 Regular Board Meeting and the February 28<sup>th</sup>, 2020 Special Board Meeting.
2. Approve Bills for Month of February 2020: Report regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.  
**Motion to approve the Consent Calendar as presented.**  
**Move/Corley, Second/Fox. Roll Call Vote:**  
**Ayes: Schad, Hargrave, Fox, Sommer, Corley. Motion carried unanimously.**

## VII. CORRESPONDENCE / DISCUSSION ITEMS

1. Tsunami Preparedness Update.
2. PG & E Renewal and Amendment of Contract to Allow Solar Interconnection.
3. Sheriff's Office Report.
4. Coronavirus Information and Mitigation Measures.

## VIII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

## IX. UNFINISHED BUSINESS

**None.**

## X. ACTION ITEMS

1. Clubhouse Rental Requests:

- Consider Clubhouse Rental Request for Earth Day Event.

**Motion to approve Sandy Miles and Cheryl Lisen's request for a fee waiver and permission to serve beer and wine at the Earth Day Event whenever it takes place.**

**Move/Corley, Second/Hargrave. Roll Call Vote.**

**Ayes: Schad, Hargrave, Fox, Sommer, Corley. Motion carried unanimously.**

2. Consider Modification to Policy 3080: Public Facilities Use and Rental to Allow GM to Approve Requests for Serving Alcohol at Clubhouse Events (First Reading).

**Motion to approve changes to Policy 3080 to authorize the General Manager to approve the use of alcohol at Clubhouse events. This item will be brought back next month for final approval.**

**Move/Fox, Second/Corley. Roll Call Vote:**

**Ayes: Schad, Hargrave, Fox, Sommer, Corley. Motion carried unanimously.**

3. Consider Adoption of Policy 3075: Discontinuation of Utility Service and Modification to Ordinance 69: Administrative Rate Schedule Regulating Miscellaneous Fees and General Rules Regarding Delinquent Accounts (First Reading).  
**Motion to approve changes to draft Policy 3075 and Ordinance 69 and bring back next month for a second reading and adoption.**  
**Move/Corley, Second/Fox. Roll Call Vote:**  
**Ayes: Schad, Hargrave, Fox, Sommer, Corley. Motion carried unanimously.**
4. Consider Letter to the Humboldt County Planning Department with Comments Regarding Additional Dwelling Unit (ADU) Ordinance Preferences from the RID Board.  
**Motion to authorize the General Manager to write a letter as discussed.**  
**Move/Fox, Second/Corley. Roll Call Vote.**  
**Ayes: Schad, Hargrave, Fox, Sommer, Corley. Motion carried unanimously.**
5. Consider Temporary Water Service for McCullough Construction, LLC for Shelter Cove Road Slip-out Construction Project.  
**Motion to authorize the General Manager to draft an agreement with McCullough Construction, LLC to allow a temporary water service for the duration of the Shelter Cove Road construction project.**  
**Move/Hargrave, Second/Corley. Roll Call Vote:**  
**Ayes: Schad, Hargrave, Fox, Sommer, Corley. Motion carried unanimously.**

#### **X. OVERLOOKED ISSUES**

**None.**

#### **XI. ADJOURNMENT TO CLOSED SESSION**

**President Schad waived the Closed Session at 10:11 a.m.**

#### **XII. CLOSED SESSION**

1. Public Employee Performance Evaluation  
Pursuant to Government Code § 54957, the Board will meet in Closed Session regarding the General Manager's Interim Performance Evaluation.

#### **XIII. CLOSED SESSION REPORT**

**No action taken.**

#### XIV. ACTION ITEM

1. Consider Changes to the Terms and Compensation of the General Manager's Contract.

**No action taken.**

#### XV. ADJOURNMENT OF MEETING

**Board President, Michael Schad adjourned the meeting at 10:12 a.m.**

Respectfully submitted,

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Justin R. Robbins  
Board Secretary  
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