



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

07/11/2024

To all committee members

You are summoned to attend a  
**Full Council Meeting**

on Thursday 14<sup>th</sup> November 2024 at 6pm  
Seeds of Hope  
Overgreen Drive B37 6EY

*Councillors: (Chair) D Cole, (Vice chair) Cllr B Donnelly, Cllr M Frampton, Cllr S Daly, Cllr L Cole, Cllr M Brain, Cllr J Kimberley, Cllr L Browning, Cllr J Edwards, Cllr L Baillie, Cllr M Asante, Cllr S Golby.*

*Paula Coyle*

Paula Coyle

Clerk to Kingshurst Parish Council

## Agenda

1.	<b>Welcome and Housekeeping.</b>
1.1.	General housekeeping & reminder to turn off/silence mobile phones  <b>Before KPC proceeds to the first item of business on the agenda</b> <b><i>“All members this meeting will be conducted under KPC Standing Orders and Code of Conduct”</i></b> <b><i>“All councillors to confirm they have read all paperwork in preparation for the meeting”</i></b>
2.	<b>To receive and approve apologies.</b>
3.	<b>To receive members’ declarations of disclosable (pecuniary and other) interests.</b>
4.	<b>To receive and consider member’s dispensation requests, if any.</b>

<p>5.</p> <p>5.1.</p>	<p><b>To approve the minutes of the last meeting held 11<sup>th</sup> July 2024.</b></p> <p>That the Minutes be accepted and signed as a true record. 11/07/24.</p>
<p>6.</p> <p>6.1.</p> <p>6.2.</p> <p>6.3.</p> <p>6.4.</p> <p>6.5.</p>	<p><b>Finance.</b></p> <p>Finance Report - Approve payments for September and October.</p> <p><u>External Audit certificate to be noted.</u> - End of Year 2022/23. Members have received the completed, long awaited External AGAR for the fiscal year 2022/23. This report and certificate is now available online for reference.</p> <p>New Budget and Precept Meeting Date. A new date needs to be arranged for the Budget and Precept meeting. This is due to unforeseen costs related to a ACAS agreement and two Employment Tribunal claims raised by a Parish Councillor claiming employee status. <u>Each claim was not upheld</u>, but these proceedings have nonetheless impacted the budget.</p> <p><i>Kingshurst Parish Council (KPC) was advised that its insurance policy would not cover these cases due to the claimant's status as a non-employee, as recorded in the Full Council Minutes from November 9, 2023.</i></p> <p>External Audit Objections: Cost Impact on Residents.</p> <p>To discuss the cost of the objections raised by a parish councillor during the 2022/23 external audit, <u>which were not upheld</u>, yet have resulted in a substantial bill for the parish.</p> <p>Additionally, objections for the 2023/24 external audit were also filed by a Parish Councillor, leading to further costs and impacting the budget.</p> <p><i>(Parish Councillors are reminded "Councillors do not have any authority as individuals. No councillor can act alone or speak on behalf of the council without first being formally granted the authority to do so by that council").</i></p> <p><b>Motion Request</b> - Regarding Members Allowances, Standing Orders 9 (a, b).</p> <p>The following resolution was passed on May 9th, 2024. - <b>Resolution:</b> Members agreed not to adopt the Members Allowance for the year 2023/24. Instead, members opted to adopt Councillors Expenses Policy, and chose not to implement a monthly payment allowance.</p>

<p><b>6.5(a)</b></p> <p><b>6.6.</b></p> <p><b>6.6(a).</b></p> <p><b>6.6(b)</b></p>	<p>KPC Standing Orders 7: Previous Resolutions (7a) "A resolution shall not be reversed within six months."</p> <p><b>Motion Request.</b> In line with KPC Standing Orders 7 (a), A Parish councillor has submitted a motion to revisit the implementation of Councillors Allowances in the form of a monthly payment.</p> <p><b>Two Grant Applications for Decision</b></p> <p>Support Lily’s Tea Parlor in responding to the growing demand for food assistance in our community. The need for help has significantly increased - Grant application £500. <i>Members emailed all information 02/09/24.</i></p> <p>Support for Seeds of Hope, meals for the elderly. The need for help has significantly increased - Grant application £500. <i>Members emailed all information 02/11/24.</i></p>
<p><b>7.</b></p>	<p><b>Public Participation.</b></p> <p>To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting.</p>
<p><b>8.</b></p> <p><b>8.1.</b></p> <p><b>8.2.</b></p> <p><b>8.3.</b></p>	<p><b>Parish Council and Committee Reports</b></p> <p>Consideration of the recommendations made by a committee.</p> <p><u>Committee minutes to be noted.</u></p> <p>A. Allotment Minutes Emailed to all members 1st november.  B. Environment Minutes, Emailed to members 1st November.  C. Events Minutes, Emailed to all members 1st November.</p> <p>Cllr Frampton to discuss and highlight the recent Kingshurst Community Garden Halloween event.</p> <p>Note for Committee Members.  All committee members are encouraged to take an active role in regularly reporting issues to Kingshurst Parish Council (KPC) and the <b>"Do it Online/Fix</b></p>

<p><b>8.4.</b></p> <p><b>8.5.</b></p>	<p><b>My Street"</b> app, members are asked to promote this tool among residents to increase community participation in reporting local issues directly to SMBC.</p> <p>Clerk to give update on the shipping container hub placed at the community garden - National grid new power connection update.</p> <p>Remembrance Sunday Service (10th November, start time 10.45am) St Barnabas church, Overgreen drive Kingshurst Parish council supports St Barnabas church on Remembrance Sunday, Councillors are requested if possible to attend this service,</p>
<p><b>9.</b></p>	<p><b>Date of the next meeting</b> Thursday 9<sup>th</sup> January 2025, 6pm at the Seeds of Hope. Precept final draft for approval.</p>
<p><b>10.</b></p> <p><b>10.1.</b></p>	<p><b>Exclusion of public and press.To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</b></p> <p><b>External Audit Report 2023/24:</b></p> <p>Despite the completion of the audit report, a member has continued with an additional objection on 22nd October 2024. This action has resulted in further questions raised by the auditor.</p>
	<p><b>Meeting Finished</b></p>