



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

## Minutes of the meeting of

### Full Parish Council

on Thursday 13<sup>th</sup> July 2023 at 6.00pm,

Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

**Council Members:** *D Cole (chair), B Donnelly (Vice Chair), L Cole, S Daly, M Asantie, J Edwards, M Frampton, J Kimberley, L Bailie, B Craythorn, L Browning, M Brain*

**Council Members Present:** *D Cole (chair), B Donnelly (Vice Chair), L Cole, S Daly, M Asantie, J Edwards, M Frampton, J Kimberley, L Bailie, B Craythorn, L Browning, M Brain*

**In Attendance:** Clerk 8 Members of the public  
Borough Councillor Cllr J Hamilton

Paula Coyle  
Clerk to Kingshurst Parish Council

## Minutes

<u>Item</u>		<u>Action</u>
1.	<b>Welcome and Housekeeping:</b> Chair Cllr D Cole welcomed everyone to the meeting of Kingshurst Parish Council and went through housekeeping rules	
2.	<b>Apologies:</b> Andy Duke, (SCH) gave his apologies	
3.	<b>Declarations of disclosable (pecuniary and other) interests:</b> None	

4.	<b>Dispensation requests:</b> None	
5.	<b>To approve the minutes of the last meeting held on 15th June</b> <b>Resolved:</b> That the Minutes from 15 <sup>th</sup> June were accepted and signed by the chairman as a true record.	
6.  6.1.   6.2.   6.3.   6.4.	<b>To receive reports/proposals:</b>  <b>SCH/SMBC</b> Kingshurst village regeneration. Andy Duke gave his apologies, Cllr Cole updated residents at the last council meeting (15th June) Cllr Cole reported back the redevelopment is progressing along  Lilys tea parlour: Tressa gave a 20 minute presentation and discussed all the local families that POW have been assisting.  <b>West Midlands Police</b> Cllr Cole, Cllr Donnelly and Cllr Browning attended the neighborhood police team Drop in surgery at the library  <b>Parish Councillor report</b> ( Meriden Drive residents working party) Cllr Kimberley, reported that the meeting arranged with Mr Morgan, for the 10th July has been canceled.  Clerk read out an email received on the 6th July from a resident <i>"The Parish Council have been seriously lacking in dealing with the problems at and with the Pavilions for 20+ years now and year on year it gets worse for the residents."</i>  <b>Resolved:</b> Under section 151 Delegated powers, <u>Cllr M Asantie</u> , will lead on the Meriden Drive Residents working party, Cllr Kimbereley and Cllr Brain will assist when needed.  <b>Outcome:</b> to accomplish a solution for all parties concerned going forward	

<p><b>7.</b></p>	<p><b>Public Participation.</b></p> <p>To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public Forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences.</p> <p>Councilors will not comment on agenda items in the Public Forum Any items brought to Council but not on the agenda may be considered for future meetings on written application to The Clerk or Chairman. Total time allocated to Public Forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting</p> <p>3 residents discussed their long standing concerns regarding noise issues at the Pavilions club.</p>	
<p><b>8.</b></p> <p><b>8.1.</b></p>	<p><b>Members to confirm they have read all policy documents.</b></p> <p><b>Decision Required</b></p> <ol style="list-style-type: none"> <li>1. Media Policy</li> <li>2. Dignity at work</li> <li>3. Email/Internet policy</li> <li>4. Health and safety policy.</li> <li>5. Complaints procedure</li> <li>6 Equalities policy</li> </ol> <p><b>Resolved:</b> All KPC policies have been accepted for the year 23/24.</p>	
<p><b>9.</b></p> <p><b>9.1.</b></p> <p><b>9.2.</b></p>	<p><b>Finance</b></p> <p><b>Finance report</b> To approve June Payments</p> <p><b>Resolved:</b> Finance chairman Cllr Browning, read out the finance report and approved the payments for June</p> <p><b>Decision Required</b> <b>Standing orders</b></p> <ol style="list-style-type: none"> <li>A. KPC version dated 2016.</li> <li>B. WALC/Nalc version adapted year 22</li> </ol>	

<p><b>9.3.</b></p>	<p><b>Resolved: B</b>,WALC/Nalc version adapted in the year 22, accepted by KPC year 23/24 Available <a href="http://www.kingshurstparishcouncil.org.uk">www.kingshurstparishcouncil.org.uk</a></p> <p><b>Decision Required</b> Grant/donations: <b>Resolved:</b> At present all grants and donations have been deferred, additional information needed to help members make a fully informed decision before voting</p> <p><b>Liliys tea parlour</b> <b>Resolved:</b> Defer decision, additional information needed to help members make a fully informed decision before voting</p> <p><b>Reimagine</b> <b>Resolved:</b> Defer decision until September 23.</p> <p><b>Kingshurst primary school</b> <b>Resolved:</b> Defer decision</p>	
<p><b>10.</b></p> <p><b>10.1.</b></p> <p><b>10.2</b></p> <p><b>10.3</b></p> <p><b>10.4</b></p>	<p><b>Council and Committee Minutes/Reports</b> Consideration of the recommendations made by a committee</p> <p><b>No recommendations</b></p> <p>Finance Committee <b>Committee minutes emailed 03/07/23</b> <b>Resolved:</b> Finance minutes noted</p> <p>Allotments &amp; Community Garden <b>Committee Minutes emailed 03/07/23</b> <b>Resolved:</b> Allotment/Community garden minutes noted</p> <p>Environment committee <b>Committee Meeting emailed 03/07/23</b> <b>Resolved:</b> Environment committee minutes noted</p> <p>Events Committee <b>Committee Meeting emailed 03/07/23</b> <b>Resolved:</b> Events committee Minutes noted.</p>	

<p><b>11</b></p> <p><b>11.1</b></p>	<p><b>Councillors induction Training:</b></p> <p>WALC are happy to attend on site to deliver in-person training to councillors, either daytime or in the evening, or on a Saturday if preferred. The sessions are fun and informative, and each councillor receives a certificate of attendance worth one CPD point.</p> <p><b>Resolved:</b> Chairman D Cole, recommended that all councilors attend the in-person training with Gill Langley from WALC. Clerk will email all Cllrs to arrange a convenient date.</p> <p><b>Training and Development</b> Clerk has arranged a meeting on 27th July 6pm @ Pavilions. The clerk will go through the full council meeting process Rules about the way meetings must be run, some of which are set by legislation, and are contained within the Council's Standing Orders, <a href="http://www.kingshurstparishcouncil.org.uk">www.kingshurstparishcouncil.org.uk</a></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>12.</b></p>	<p><b>Parish Councillors Reports and items for future agenda:</b> Cllr Donnelly: Discussion on the opportunities young people in the area have for training and employment, Cllr Donnelly explained that media training is an avenue the council should explore more</p> <p><u>Kingshurst Parish Council Media project</u> Guest speaker Kieron Bell, Kierion introduced himself and talked about how he grew up in the area, kieron went onto explain that he has worked for many years with schools, youth clubs and numerous events, kieron explained his extensive training in media and now owns a successful media company which employs local young people.</p> <p>Cllr Cole, discussed the fires at Babbs Mill park and has taken this issue up with the parks department</p>	
<p><b>13.</b></p>	<p><b>Date of the next meeting</b> Thursday 9<sup>th</sup> September <b>6.00pm</b> at the Seeds of Hope</p> <p>Agenda items to be received by 3<sup>rd</sup> September 2023</p>	
<p><b>14.</b></p>	<p><b>Exclusion of public and press.</b></p>	

	<p>To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</p> <p>PTA Payment has been <b>Approved</b></p> <p>Cllr Brain, requested it be minuted that this payment is not to the PTA. Cllr Cole, confirmed that the payment was for the parents to organise a party, not the PTA.</p> <p><u>To note - To gather further advice</u></p> <p>ACAS Form -1 Date 9th February 2023</p> <p>Delegated to Cllr Cole, Cllr Donnelly and Cllr Asantie, with instructions to report back</p> <p>ACAS Form -2. Date 14th June 2023</p> <p><b>Noted</b></p> <p>Delegated to Cllr Donnelly, Cllr J Edwards and Cllr M Asantie, with instructions to report back</p> <p>ACAS Form -3. Date 21st June 2023</p> <p>Delegated to Cllr Donnelly, Cllr J Edwards and Cllr M Asantie, with instructions to report back</p> <p>Internal audit/ payment for additional testing</p> <p>Cllr Browning to bring back a report for consideration.</p>	
	<p><b>Date of the next meeting</b></p> <p>Thursday 14<sup>th</sup> September 2023, <b>6pm</b> at the Seeds of Hope</p> <p>Meeting closed at 7.40pm</p>	

**Signed (Chair)**

**Date:**

