

DIAMONDHEAD WATER AND SEWER DISTRICT

AGENDA FOR JULY 14, 2016 REGULAR MEETING

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order**
2. **Board Members:** Chairman Mr. Scott Thomas, Vice-Chairman Mayor Thomas Schafer, Commissioner Mr. Dick Nolan, Commissioner Mr. David Malley and Secretary / Treasurer Mr. Tink L'Ecuyer, Jr.
3. **Also present:** District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda**
5. **Public Comments**
 - 5.1 Opening of REQUEST FOR QUALIFICATIONS FOR ENGINEERING AND SPECIAL SERVICES for the 2016 Lift Station Project
 - 5.2 Randy Turnage, Mississippi Rural Water – Energy Report Presentation
6. **GM's Report**
7. **Minutes**
 - 7.1 Motion to approve the Minutes for Regular Meeting held on June 23, 2016. ITEM 7.1
8. **Construction Projects**
 - A. **WWTP Construction Project** - update in GM's report
 - 8A.1 Motion to approve Invoice No.8 from Volkert Inc. for special services in the amount of \$42,287.50 for time period May 21, 2016 to June 17, 2016 ITEM 8A.1
 - 8A.2 Motion to approve Invoice LHJ 16096 (9) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$22,193.00 for period May 29, 2016 to June 25, 2016 ITEM 8A.2
 - 8A.3 Motion to approve Pay Request No.5 from Max Foote Construction Co. in the amount of \$1,378,750.43 for construction work completed from May 21, 2016 to June 20, 2016 ITEM 8A.3
 - 8A.4 Motion to approve Change Order No. 2 No cost or contract time change order for the substitution of metal roofing materials for the Control Building and Storage Building. ITEM 8A.4
 - B. **Water Well 1** - update in GM's report
 - 8B.1 Motion to approve Pay Request No. 3 from Griner Drilling Service, Inc. in the amount of \$73,387.50 for construction work completed from June 1, 2016 to June 30, 2016. ITEM 8B.1
 - 8B.2 Motion to approve Invoice No.5 for Work Assignment No. 3 from Digital Engineering in the amount of \$1,939.50 for professional services from May 29, 2016 to July 2, 2016 ITEM 8B.2

C. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247- update in GM's report

9. **Financial Motions:**

9.1. Motion to approve the Docket of Claims ITEM 9.1

Unapproved Docket of Claims ITEM 9.2

(Approved by Board Motions on this agenda)

Report by Secretary/ Treasurer - Mr. Tink L'Ecuyer, Jr.

9.3 Treasurer's Report 6/30/2016 ITEM 9.3

9.4 Revenue & Expense Summary Report 6/30/2016 ITEM 9.4

10. **Old Business:**

11. **New Business / Discussion Item:**

11.1 2016-2017 Capital Improvement Projects Discussion Item

11.2 2016-2017 Rate Review Discussion Item

11.3 Commissioner's Emails Discussion Item

12. **Executive Session**

13. **Next meeting:**

Special Meeting - Budget and Rate Review is Scheduled for August 4, 2016 at 6:00 PM.. The next meeting of the Board of Commissioners is scheduled for July 28, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

14. **Adjournment**