

**TOWN OF WATERFORD
PLANNING COMMISSION
MEETING – DATED APRIL 20, 2016
MINUTES**

MEMBERS PRESENT: Bill Dimick, Howard Remick, Bob duMaire, Mike Barrett, Tom Robinson, and John Gillott

MEMBERS ABSENT: Dave Senio

NON-MEMBERS PRESENT: Chris Brimmer, Linda Mitchell, and Secretary Michelle Collins

Bill brought the meeting to order at 7 PM.

1. Minutes - From April 8, 2016

Bill read the minutes out load to the board.

Howard made a motion to accept the minutes of the April 8, 2016 meeting.

Mike seconded the motion.

Bill called for a vote, and all present approved the motion.

Minutes – From March 30, 2016

Bill read the minutes out load to the board.

Howard made a motion to accept the minutes of the March 30, 2016 meeting.

Mike seconded the motion.

Bill called for a vote, and all present approved the motion.

Minutes – From Special Meeting – February 24, 2016

Bill read the minutes out load.

Bill suggested amending the minutes from “performance bonds and an annual certificate of insurance as a requirement for decommissioning, and believes it should be a zoning bylaw” to instead read “performance bonds and an annual certificate of insurance as well as decommissioning as a zoning bylaw.

Mike made the motion to accept the minutes as amended of the February 24, 2016 meeting.

Howard seconded the motion.

Bill called for a vote, and all present approved the motion.

Minutes – From February 17, 2016

Bill read the minutes out load.

Linda Mitchell requested to amend the minutes under Section 3, Citizen’s Concerns, from reading “historic buildings need to be rehabilitated for commercial use,” to instead read “the Town Plan should not include the Goal of ‘rehabilitation of older buildings in this area (Waterford Village) for village-scale commercial uses.”

Mike made a motion to accept the minutes as amended of the February 17, 2016 meeting.

Howard seconded the motion.

Bill called for a vote, and all present approved the motion.

2. Modification of Agenda

There were no modifications at this time.

3. Citizens' Concerns

There were no concerns or comments at this time.

4. Old Business

Howard mentioned Roberta Gillott's concern from last meeting concerning septic in regards to zoning. Bill reviewed what was discussed last meeting, reiterating that this concern should be addressed by zoning and should go to the town Selectmen. John Gillott expressed concern of an adjacent neighbor not having a septic system. Chris discussed the process of obtaining permits for an Accessory Structure as well as what entails violations to these permits. *Bill recommends to the Selectman that documentation be provided of whether this location is a dwelling*, and Chris will discuss enforcement action with the Selectmen. John expressed concern of the wording in regards to primitive camp, and Bill suggested that a goal be set that the town will not allow primitive camps.

5. New Business

Bill announced that once the Town Plan will be adopted from the Selectmen, the Planning Committee is going to have a lot of work to do for The Action Steps. Bill suggested that the members establish an outline, prioritizing the work to be completed on the Action Steps, and would like **members to review the action steps in the Town Plan before the May meeting and rate them in order of importance to discuss at the meeting**. Chris urged to identify the disagreements and points of contentions in the town plan. Primitive Camps were discussed, and the members noted the popular trend of tiny homes arising in the housing market. Chris suggested wording differentiating a permanent placement as opposed to something that moves

6. Other

John Gillott mentioned Irene Nagle's email regarding Trans Canada and expressed concern if it will affect taxes. The members discussed the email from Irene Nagle. **Tom encouraged each member to respond to the questions of Irene Nagle's email and submit them to her.**

The agenda was set for the May meeting: Minutes; Modification of Agenda; Citizens' Concerns; Old Business – Action Steps; New Business; Other

The meeting adjourned at 8 P.M.

Respectfully Submitted,

Approved By:

Michelle Collins, Secretary