



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215
Web Page: www.Washington-ASMC.org

EXECUTIVE BOARD MEETING
Wednesday, 06 November 2013, 1000-1130
 Commercial: 605-475-4700
 Participant Pass Code: 759138#

1. Attendance: 10:02

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
T	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
	Ms. Ariane L. Whittemore	President-Elect	T	Ms. Carol A. Campbell	Awards/Essay
T	Ms. Wendy Pouliot	Secretary		Mr. Edson Barbosa	CDFM
	CMSgt Kevin Puryear	Treasurer	T	Mr. Jeff Norris	Community Service
T	Ms. Cynthia Curry	DoD VP	T	Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec		Ms. Millie Thompson	Luncheons
T	Ms. Karen Fletcher	Army VP	T	Mr. Dan Olden	Membership
	Ms. Cynthia Crippen-Black	Army Asst Sec		Ms. Deb Delmar	Regional PDI
	Ms. Sandra Wright	Navy VP		Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	Photographer
	Ms. Jane Roberts	USMC VP	T	Ms. Julia A. Vigneault	Publicity
	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
T	SMSgt Rod Lewis	USAF VP	T	Ms. Terry Placek	Training & Education
T	SMSgt Kelly Wismer	USAF Asst Sec	T	Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP			
	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			
	Ms. Johnanna Sears	Corporate/Ret Asst Sec			

2. President's Comments:

- Mr. Bennett has received good feedback on the October luncheon. He appreciates everyone's support in making the October luncheon a success - Great job!
- Approval of September minutes. Motion carried.

3. Secretary and Treasurer Reports:

- Wendy Pouliot received a request from the Low Country ASMC Chapter for a potential advisor to assist them with their upcoming mini-PDI. Deb Delmar volunteered to assist.
- Wendy Pouliot asked for volunteers to assist with updating the Washington ASMC Chapter Board and Committee Chairs' duties.
- Wendy Pouliot relayed the following information from CMSgt Puryear:
 - The 2012-2013 Audit has been initiated; Mr. McGinty has been having issues with the software- an extension may need to be requested. Mark Keeley volunteered to check into the status of the audit and will request an extension if the needed. He noted that this has been one of the most difficult transitions he has seen.
 - CMSgt Puryear will work on the Annual Budget once the laptop has been returned. Deb Delmar mentioned that we need to do a better job with the Treasurer turnover in the future.

- Treasurer receipts will be sent to the appropriate Service Component Representative to send receipts to those that requested them for the August/September luncheons.
- CMSgt Puryear reported the \$250.00 ANCC deposit has been made. Deb Delmar wrote a \$250.00 personal check to ANCC for the deposit and is waiting for reimbursement.

4. Service VPs & Secretaries:

- Army: Karen Fletcher reported the Holiday Social is progressing very nicely. Please send her any recommendations for music preferences. She reminded the Vice Presidents to send their Service Agency's VIP listing.
- DoD: Cynthia Curry is working on her VIP listing for the Holiday Social and will send her updated listing.
- Air Force: SMSgt Lewis volunteered to assist with working on Washington ASMC Chapter Board and Committee Chairs' duties and suggested that a working group be established.

SMSgt Lewis suggested that a telecom or in-person meeting should be scheduled with the Treasurer.

- Corporate: Deb Delmar is working on the one page proposal to sell tables to Corporate members starting the next calendar year – sponsorship will be for one year.

Corporate Corner, highlights corporate members, is now available in our monthly newsletter. This month's Corporate Corner member is KPMG. Del Delmar suggested that one director be seated at the VIP table at the monthly luncheons.

Del Delmar is working on getting Corporate members to donate raffle items for the Holiday Social.

Del Delmar suggested that instructions be posted on the website that tells members how to get their CPE from the webinar for self-certification.

5. Committee Reports:

- Audit: Mark Keeley will check into the status of the audit and will request an extension if the needed.
- Awards/Essay: Carol Campbell reported the 2013 Award Cycle is underway. January 15th is the review deadline and January 30th is the Nationals deadline. Winners will be announced at the 2013 March PDI.
- Community Service: Jeff Norris reported that there will be a Food Drive at the Holiday Social. He stated that the Marine Corps will have two representatives for the Toys for Tots.
- Membership: The overall change in Chapter membership from October to September was -2%. Please contact Dan Olden or Wendy Pouliot for Chapter membership breakout.
- Regional-PDI: Del Delmar stated that Vic Ackley will be sending out an email blast 1 December 2013 regarding the regional-PDI on 13 March 2014. Ms. Beth McGrath has

resigned as the honorary chair for the upcoming PDI; Deb Delmar is working on finding a new chair.

- **Publicity:** Julia Vigneault stated inputs to the newsletter are due next Wednesday. She is looking for the Navy's luncheon summary and blurb on the December training webinar.

Jeff Norris will provide a community service blurb on the Holiday Social in a word version.

Julia Vigneault reported KPMG is the Corporate member of the month. She welcomes any inputs or membership updates to incorporate into the newsletter.

- **Training:** Terry Placek reported the 22 October 13 webinar was successful, with over 100 participants. She is working with HQ on developing a form that will allow members to self-certify their CPE on the Chapter or National website.
- **Webmaster:** Vic Ackley reported that he is struggling with keeping 20K files on the website updated, there are broken links and bad information, and he requests assistance with identifying these disconnects.

Vic Ackley reported Chapter announcements will be sent out Sunday.

6. Additional Items: None

7. Executive Board and Committee Chair changes: None

8. Adjournment:10:45