



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215
Web Page: www.Washington-ASMC.org

EXECUTIVE BOARD MEETING Agenda
Wednesday, 03 July 2013, 1000-1130
 Commercial: 605-475-4700
 Participant Pass Code: 759138#

1. Attendance: 10:01

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
T	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
	Ms. Ariane L. Whittemore	President-Elect	T	Ms. Carol A. Campbell*	Awards/Essay
T	Ms. Wendy Pouliot	Secretary	T	Mr. Edson Barbosa	CDFM
	CMSgt Kevin Puryear	Treasurer	T	Mr. Jeff Norris	Community Service
	Ms. Cynthia Curry	DoD VP	T	Ms. Veniceza Critton	Competition
T	Ms. Audrea M. Nelson	DoD Asst Sec	T	Ms. Millie Thompson	Luncheons
T	Ms. Karen Fletcher	Army VP		Mr. Dan Olden	Membership
	Ms. Cynthia Crippen-Black	Army Asst Sec	T	Ms. Deb Delmar	Regional PDI
T	Ms. Sandra Wright	Navy VP	T	Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	Photographer
	Ms. Jane Roberts	USMC VP	T	Ms. Julia A. Vigneault	Publicity
T	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
	SMSgt Rod Lewis	USAF VP		Ms. Terry Placek	Training & Education
T	SMSgt Kelly Wismer	USAF Asst Sec	T	Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP			
	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			
T	Ms. Johnanna Sears	Corporate/Ret Asst Sec	*	standing meeting from 10:00 – 10:30	

2. President's Comments:

- Mr. Bennett welcomed the Board and Committee Chairs to the 2013-2014 term. The goals of the incoming President are to maintain 5-star status, improve luncheon attendance, expand membership of the chapter, recruit high profile guest speakers and promote volunteerism.
- Guest Speaker for the October Luncheon will be the Honorable Mr. Robert Hale, Under Secretary of Defense (Comptroller).

3. Secretary and Treasurer Reports:

- Approval of minutes. Motion denied.
- Wendy Pouliot will work on updating the Chapter Secretary responsibilities. She has made arrangement with Cynthia Crippen-Black to provide the projector and supplies for the July Luncheon.
- Wendy Pouliot reported that the Treasurer turnover has not occurred at this time. Mr. McMutchin still has possession of the laptop and she will work with him on making arrangements to ensure the laptop is available for the July Luncheon.

4. Service VPs & Secretaries:

- Army:
 - Karen Fletcher reported the current luncheon schedule is good for 2013-2014. There are no issues with hosting the Holiday Social in December 2013 and the monthly luncheon the following month in January 2014. Holiday Social will be held at the Army/Navy club.
- Navy:
 - Sandra Wright requested the membership roster for the Navy.
- Corporate:
 - Deb Delmar reminded Board members of the Golf tournament schedule July 24th and stated that more volunteers are needed. She is working on recruiting an OSD level speaker for the September luncheon.

5. Committee Reports:

- CDFM:
 - Edson Barbosa stated that the Chapter needs to be more proactive in getting new CDFMs. He suggested that the Chapter needs to do a better job in promoting the CDFM or CDFM-A certification, possibly by offering members' access to CDFM testing prep courses through Management Concepts or another corporate member, and recognizing new CDFMs at the monthly luncheon.
 - Motion to have a committee to research most cost effective companies offering CDFM testing prep courses and make a recommendation to the Board. Motion approved.
- Competition:
 - Vee Critton stated that the audit report is due 90 days from installation of new officers.
- Luncheon:
 - Millie Thompson stated that the ASMC's contract with Shelton Hotel expires 12 November 13. She presented different venues, prices and locations for the monthly luncheons.
 - Motion to continue contract with the Shelton Hotel. Motion approved.
- Regional-PDI:
 - Deb Delmar reported the Regional-PDI is schedule for 13 March 2014.
- Publicity:
 - Julia Vigneault stated the goal is to provide a draft newsletter the day before the Executive Board meeting.
 - Julia Vigneault appreciated the feedback received on the July newsletter. She will update the July newsletter to include information about the upcoming Food Drive and Golf Tournament.

- Training & Education:
 - Terry Placek (email) is working with Margo Sheridan of the Coast Guard on the next webinar sponsored by PWC, which is tentatively scheduled for mid-August.
- Web Master:
 - Vic Ackley has not been reimbursed the \$190.39 for the Chapter Website.
 - Vic Ackley reported only people that signed up to receive ASMC email announcements are on the distribution list. If you did not receive an email announcement last night, then you have not signed up to receive the monthly newsletter.
 - Vic Ackley stated that all Board members and Committee chairs need to become acquainted with the ASMC handbook, duties and by-laws. Submit any changes or updates needed on the website to him.
 - Website is still missing some Board and Committee chair photos, bio, addresses and/or phone numbers; please provide this information as soon as possible.

6. Additional Items: Deb Delmar is setting up/coordinating a training session for the Chapter Secretary and Treasurer on the online payment service that was incorporated last February.

7. Executive Board and Committee Chair changes: N/A

8. Adjournment: 10:40