



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

Web Page: [www.Washington-ASMC.org](http://www.Washington-ASMC.org)

***EXECUTIVE BOARD MEETING MINUTES***

**Wednesday, 06 February 2013, 1000-1130**

Commercial: 843-218-8770

Toll Free: 877-560-5621

DSN: 588-5051

Participant Pass Code: 41555#

**1. Attendance: 10:03**

<b>Present</b>					
<b>Executive Board Officers</b>			<b>Committee Chairs</b>		
Mr. Richard Voigt	President		Mr. Mark Keely	Audit	
Ms. LaTanya McCoy	Secretary		Mr. Jeff Norris	Community Service	
Mr. Rick McKutchin	Treasurer		Ms. Beverly Veit	Awards/Essay	
Ms. Cynthia Curry	DoD VP		Ms. Veniceza Critton	Competition	
Ms. Denise Metzler	DoD Asst Sec		Mr. Rocky Wilber	Photography	
Ms. Dionne Bailey	Army Asst. Sec		Ms. Millie Thompson	Luncheons	
Ms. Veronica Trent -Walton	Navy Asst. Sec		Ms. Deb Delmar	Regional PDI	
Ms. Raquel Escribano	USMC VP		Ms. Nicol Martin	Publicity	
Ms. Deb Delmar	Corporate/Retired VP		Mr. Dan Olden	Membership	
			Mr. Victor Ackley	Webmaster	
<b>Absent</b>					
<b>Executive Board Officers</b>			<b>Committee Chairs</b>		
Mr. Douglas Bennett	President-Elect		Mr. David Ernest	Scholarship	
Ms. Karen Fletcher	Army VP		Vacant	Training & Education	
Ms. Sandra Wright	Navy VP		Mr. Ramni Abdul-Jalaal	PDI Silent Auction	
Ms. Jane Roberts	USMC Asst. Sec		Ms. Cynthia Chavez	CDFM	
SMSgt. Rod Lewis	USAF VP				
CMSGT Kevin Puryear	USAF Asst. Sec				
LTJG Mark Sanchez	USCG VP				
CWO Eric D. Williamson	USCG Asst. Sec				
Ms. Lindsay Warner Sparks	Corporate/Ret Asst. Sec				

**1. President's Comments:**

- Motion to approve January Executive Board Meeting Minutes (approved)

- Discussed NCR PDI matters
- Chapter's Monthly Luncheon Seating Protocol (by-laws) Assigned to LaTanya McCoy
  - Reserve sign
  - Host provide FLAG/SES attendance list
  - Corporate rotate seating
  - Request LaTanya McCoy update Seating protocol and send to the board
- Request Roster numbers for Chapter over the past several years from Dan Olden
- Board Members who are missing pictures for website please see Rock Wilber
- Discuss old plaques (request Deb Delmar sent email to (Glenda Shaffer work for Mr. Hail)

## **2. Treasurer**

- Discuss printer for NCR PDI do the Chapter want to incur that asset. Suggest looking into renting.
- Completed financial report to provide to Vic Ackley

## **3. Service VPs & Secretaries:**

- **Navy:**
  - Veronica Trent – request ghost thank you email be approved to send to Ms. Commons by Mr. Voigt.
- **Corporate:**
  - Deb Delmar – Online Webinar, 26 February on Audit Readiness lesson learned from Army, Presenter Mr. Jim Watkins SES, and US Army. Which will provide CPE credits at no cost to the Chapter

## **4. Committee Reports:**

- **Audit:** Request to schedule next year's audit now in the event something comes up.
- **Community Service:**
  - Jeff Norris accepting donation at the NCR PDI for the Food Drive
  - Would like to plan an event for USO care packages looking at April timeframe.
- **Competition:**
  - Will send an email to Jeff Norris and Cynthia Chavez for competition updates on National website
- **Membership:**
  - Dan Olden – received National membership list for chapter will verify members for free attendance for NCR PDI
- **Awards and Essay:**
  - Request a note be sent out again and for the Assistant Secretary to inform members of the 15 Feb 2013 deadline and Award and Essay committee chair POC change.
  - Panel to review nominations (would like a variety of people on the panel)

- **Luncheon:**

- Millie Thompson signed contract.

**NO Luncheon for March due to NCR PDI**

<b>Jul</b>	Coast Guard	Ms. Margo Sheridan, Director of Financial Operations & Comptroller, United States Coast Guard
<b>Aug</b>	Navy	Mr. Dennis Taitano Deputy Assistant Secretary of the Navy for Financial Operations
<b>Sep</b>	Corp/Ret	Ms. Debra S. Del Mar Managing Partner Vanguard Advisors, LLC
<b>Oct</b>	Army	Steve Barth, ASA-FM&C, Deputy Assistant Secretary of the Army for Financial Management - Cost and Economics [C&E].
<b>Nov</b>	DOD	Mrs. Gretchen Anderson OUSD(C)
<b>Dec **</b>	Air Force	Holiday Social
<b>Jan 2013</b>	Navy	Gladys Commons
<b>Feb</b>	USMC	Mr. David Clifton
<b>Mar</b>	No Luncheon	Regional PDI
<b>Apr</b>	DOD	Topic: DoD DAI Program
<b>May</b>	Coast Guard	TBA
<b>Jun</b>	USMC	Installation of Officers

- **Regional PDI:**

- Deb Delmar - reports that Regional PDI is open for registration encourages early registration.
- Given the current budget realities -- that impact funding for government training -- our Chapter will amend our policy to offer ASMC government members free attendance at this training event
- Deb will have Wayne Whiten place a warning cancellation notification on the registration website
- Board approved for Deb Delmar arrange to have a donation made to Companion for Heroes to present at the PDI (will show a two minute clip) \$10,000 will come from Corpus funds. Pat Riley or Robert Cook (from the NCR PDI committee board) will reach out to make arrangements to have the check blown up.
- Deb will have the Companion for Heroes flyers posted on the website

- **Webmaster:**

- Request announcement on the Achievement Award
- OSD picture
- Audit Report
- Request inventory of the plaques from Tina Miller (former committee chair)

**5. Additional Items:**

- ✚ *Action: Dual signature for checks. Approved by Executive Board to be implemented at the start the 2012-2013 term*

**6. Executive Board and Committee Chair changes:**

- ✚ *Robbie Lowe Training and Education Chair resigned*
- ✚ *Cynthia Chavez CDFM Chair resigned but will finish April competition updates*
- ✚ *Beverly Veit new Awards and Essay Chair*

**7. Adjournment: 10:58**