



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215
Web Page: www.Washington-ASMC.org

EXECUTIVE BOARD MEETING
Wednesday, 02 October 2013, 1000-1130
 Commercial: 605-475-4700
 Participant Pass Code: 759138#

1. Attendance: 10:03

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
	Ms. Ariane L. Whittemore	President-Elect		Ms. Carol A. Campbell*	Awards/Essay
	Ms. Wendy Pouliot	Secretary		Mr. Edson Barbosa	CDFM
T	CMSgt Kevin Puryear	Treasurer	T	Mr. Jeff Norris	Community Service
	Ms. Cynthia Curry	DoD VP		Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec		Ms. Millie Thompson	Luncheons
	Ms. Karen Fletcher	Army VP	T	Mr. Dan Olden	Membership
	Ms. Cynthia Crippen-Black	Army Asst Sec		Ms. Deb Delmar	Regional PDI
	Ms. Sandra Wright	Navy VP		Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec	T	Mr. Rocky Wilber	Photographer
	Ms. Jane Roberts	USMC VP		Ms. Julia A. Vigneault	Publicity
T	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
T	SMSgt Rod Lewis	USAF VP		Ms. Terry Placek	Training & Education
T	SMSgt Kelly Wismer	USAF Asst Sec	T	Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP			
	Ms. Stacy Spadafora	USCG Asst Sec			
	Ms. Deb Delmar	Corporate/Retired VP			
	Ms. Johnanna Sears	Corporate/Ret Asst Sec			

2. President's Comments:

- Mr. Bennett sends his regrets.

3. Secretary and Treasurer Reports:

- Approval of September minutes. Motion carried.
- Wendy Pouliot will provide CMSgt Puryear with an ASMC letterhead for use in creating the Treasurer receipt. CMSgt Puryear will send luncheon receipts as requested to August and September's attendees.
- CMSgt Puryear will reach back to Rick McKutchin for guidance on creating the 2013-2014 Annual Budget and for the June Treasurer report.
- CMSgt Puryear will meet with the auditor tomorrow. He will provide the Treasurer reports for July, August, and September to Vic Ackley to post on the website.
- CMSgt Puryear reported the ANCC deposit has been made.

4. Service VPs & Secretaries:

- Marine Corps:

- Capt Creque stated a November guest speaker has been secured. He also welcomed any assistance for his first sponsored luncheon and will be more than happy to reciprocate the favor.
- Capt Creque mentioned the government shutdown may impact our future luncheons, the topic has been tabled.

5. Committee Reports:

- **Audit:**
 - Mark Keeley reported Mr. Bennett signed the Audit letter yesterday. A copy of the letter will be sent to the President, Treasurer, and Chapter Secretary.
 - Mark Keeley mentioned the Auditor's suggestion to use QuickBooks which universally works with Bank of America and creates automated spreadsheets. CMSgt Puryear will research the cost benefit between QuickBooks and the current software (which is not user friendly). Vic Ackley mentioned that QuickBooks was used previously but could not recall the issue(s) that caused the cancellation of its subscription.
 - Mark Keeley stated that the Audit is on track.
- **Community Service:**
 - Jeff Norris proposed scheduling a non-military/non-DoD community event (April/May 2014) to clean up a park or trail; a minimum of 8 participants are required for this venue.
- **Membership:**
 - Dan Olden was delayed in sending out Service Agency membership rosters last month due to updating Chapter members' email addresses; he anticipates sending out the roster by the end of the month.
 - Dan Olden will have a membership handout available for the October luncheon.
- **Photography:**
 - Rocky Wilbur will provide Vic Ackley with September's luncheon photos.

6. Additional Items: None

7. Executive Board and Committee Chair changes: None

8. Adjournment:10:23